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**May 1, 2025**

To the DeMolays and Advisors of Texas:

**Re: 95<sup>th</sup> Annual Texas State DeMolay Conclave in Fort Worth, Texas, Thursday, July 10 - Sunday, July 13, 2025**

The time for our Annual State Conclave is near. As your Executive Officer, I look forward to having all Chapters participate in this year's activities in **Fort Worth**. Please encourage your membership to attend their Texas State Conclave and to enter as many events as possible. This generates a great competitive spirit within our State and promotes DeMolay.

A State-Wide-Initiation is not scheduled at Conclave; however, all DeMolays who have not seen the actual degrees of the Order are encouraged to witness them during the exemplification that will be done by the State Officers and other members following the Ritual Competitions.

**All registrations, ritual, and athletic competition materials should be mailed directly to Chance Chapman, the Conclave Registrar, at the address listed on all of the forms. All forms must be postmarked by Saturday, May 31, 2025.** Registrations postmarked after that date are subject to the late registration fee and availability on the schedule. All Conclave attendees **MUST** utilize the Host Hotel.

**IMPORTANT:** See the information regarding housing and how the Housing Director, Stephanie Jones, will handle all housing like last year. This is the same housing format for all Chapters as it was last year. PayPal is available for payments online for your convenience.

Should you have any questions concerning Conclave, contact Tom Crow, Director of Conclave, at his number or email address shown above, or Chance Chapman, the Conclave Registrar, at his phone number and email on the Registration Page. There will be no refunds for cancellations. **If someone is not going to be present who has already registered, this must be brought to the attention of the Registrar at the onset of the event.**

Declaration of Interest to run for any elected office in Texas DeMolay and the required attachments must be submitted to me, postmarked no later than **June 15<sup>th</sup>** of the year you want to run for office. (NOTE: some of the requirements have been changed so please read the requirement page carefully). All State Sweetheart Forms should be sent directly to Reagan Bryant, the Director of Sweethearts, at the address listed on the forms. The Declaration of Interest Form and requirements can be found on the Texas DeMolay Web page: <http://www.texasdemolay.com>. No late "Declarations" will be considered.

The dress code for each Conclave event is shown on the tentative schedule. Please be sure that each DeMolay and Advisor knows the dress code for that event. Those attendees need to meet the required dress code to be admitted into the activities. Be sure that each DeMolay brings along a minimum of a dress shirt, coat, and tie.

All Conclave attendees are subject to the **City of Fort Worth's curfew, which is 11 p.m. on weekdays and 12 p.m. on weekends.** The Fort Worth Police Department and the Tarrant County Sheriff's Department strictly enforce this. It applies to all youth under the age of 18 unless accompanied by an adult.

NOTE: If you are currently Suspended or Expelled, from any Masonic Youth Organization, you will not be allowed to attend this function. Only Registered Persons or Invited Guests of the Executive Officer may attend the functions of Conclave.

I look forward to seeing each of you at the State Conclave. Have a safe trip to Fort Worth.

Fraternally,

A handwritten signature in cursive script that reads "Tommy F. Chapman".

Tommy F. Chapman  
Executive Officer in Texas

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(Please make copies of any forms or pages as needed / required)

## **REGISTRATION NOTES**

Each person attending the Conclave must be registered. This includes those attending the installation and dance. Please plan accordingly. All forms must be completed and sent to the Director of Registrations. **There must be at least two Advisors for each registered Chapter.** If a Chapter has more than twenty DeMolays registered at the Conclave you must have an additional Advisor for each additional ten DeMolays or portion thereof.

The packages this year have **reverted** to those seen in previous years in order to have simpler options and to cut back on itemized selections. Each person attending must be pre-registered with a medical release form submitted before the deadline. This includes the dance and installation.

### **(For any person attending Conclave): \$125**

- **Host Hotel Stay Required (Three Nights - NOT included in the \$125 pricing)**
- Thursday Athletics Competitions
- Thursday Samuel P. Cochran Quarterly Meeting
- Thursday Official Opening
- Thursday Social Event
- Friday Athletics Competitions
- Friday Hamburger Dinner
- Friday Ritualistic Opening
- Friday Caucusing and balloting of State Officers
- Saturday Donuts with State Dad
- Saturday Ritual Competitions
- Saturday Exemplification of Degrees
- Saturday Conclave Lunch
- Saturday Texas State Priory event (For Priory Members Only)
- Saturday Grand Banquet & Dance
- Sunday Open Events

### **(Those attending only the open events): \$10**

- Thursday Official Opening
- Thursday Social Event
- Saturday Dance
- Sunday Open Events
- THIS PACKAGE IS NOT AVAILABLE FOR ANY ADVISOR OR ACTIVE DEMOLAY

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#### Special Additions

- Pay at the event - Legion of Honor Dinner (Honorees and Recipients Only)
- \$15.00 each - Chevalier Lunch (Prior Recipients Only)
- \$15.00 each - Hamburger Dinner Extra Ticket(s)
- \$20.00 each - Saturday Lunch Extra Ticket(s)
- \$30.00 each - Grand Banquet Extra Ticket(s)

The Registration fee is to be paid before **Saturday, May 31, 2025**. There will be no late registration or refunds for cancellations.

Carefully read each form before filling it out. You may make photocopies of any forms if you need extra copies. All forms must be typed or legibly printed. Any form that is not legible will be returned.

All Conclave participants **must** utilize our Host Hotel, **Holiday Inn Express & Suites**, 1111 W. Lancaster Ave. Fort Worth, TX 76102. Phone: (817) 698-9595. Parents should be given the hotel's phone number for any emergency calls. Chapter Advisors will be assigned times for after-hours security details. In addition, this year we will impose an "In-Room" curfew that will start 30 minutes after the day's last event. The curfew will be strictly observed. Any personal needs that might require leaving your room after curfew must be arranged in advance with your advisor. You are not allowed to leave and get anything (food, ice, games, rituals, etc). No food or "dashing" related drop-offs are permitted by active participants. Leaving your room for any reason after curfew and before it expires each morning is prohibited.

## **IMPORTANT INFORMATION**

All additional Grand Banquet tickets **must** be ordered when registering for Conclave 2025.

There are no late fees on the rooms. However, please submit your housing information with your registration packet to ensure your reservations are made correctly. Rooms will not be considered reserved until money is received from your Chapter. Excel Spreadsheet must be emailed no later than **May 31, 2025**. Each Chapter will be required to stay at the Host Hotel Thursday night, Friday night, and Saturday night.

**All Chapters must have their registered delegations at the Opening Ceremony to be eligible for any awards they earn at Conclave 2025.** Chapters are encouraged to bring their chapter banner for the official entrance of delegations

**A complimentary breakfast will be provided at the hotel. It will be served 6:30 am-9:30 am on Friday and 7:00 am-10:00 am Saturday and Sunday.**

**REGISTERED GUESTS:** For those who have paid the full registration price, the following events are included in the price: Thursday Fun Night, Hamburger Party on Friday, Saturday box lunch, and the Grand Banquet.

**LEGION OF HONOR DINNER:** The LOH Dinner is open to those who have received or been elected to receive the Legion of Honor or the Guests of the Executive Officer. Location will be announced soon by the State Preceptory.

**ADDITIONAL GRAND BANQUET TICKETS:** For those who have not paid the Conclave registration fee. You must have a ticket to attend the Grand Banquet. Chapters need to order all extra Banquets tickets with their registration to ensure you are seated together. Chapters will be assigned to tables this year. Late additions will be assigned to higher-numbered tables.

**CHEVALIER LUNCHEON (NEW CHEVALIERS):** List the Chevaliers elected with the Honor at the 2025 Supreme Council Session and who will be attending the Chevalier Luncheon at no charge this year. **There is no charge to a new 2025 Chevalier for this luncheon, but you MUST have his name on this list for him to attend.** The Chevalier Luncheon is open to those who have received or been elected to receive the degree of Chevalier, or the Guests of the Executive Officer.

**DRESS CODE:** The dress code for each Conclave event is shown on the Tentative Schedule. Please be sure each DeMolay and Advisor is aware of the dress code. Those attendees who do not meet the dress code may not be admitted into the activities. Be sure that each DeMolay brings along a minimum of a coat and tie. **ALL ATTENDEES** must wear their ID badges at all times, except during athletic events; **THIS IS OUR SECURITY MEASURE.** We must assume that anyone not wearing an ID badge, is NOT registered with Texas DeMolay and is NOT part of our organization and will be asked to leave.

If you have been suspended or expelled from any Texas Masonic Youth Organization, you may not attend Texas DeMolay Conclave.

Chapters must fill out the Voter Certification forms before receiving their registration packet at Conclave. Once submitted to the State Scribe, the certification is final and no changes or substitutions will be allowed. Ballots will be distributed in ample time before elections are conducted. Do not fill in the Ballot Number section of the form. You are allowed to send this in with your registration packet if you choose. The deadline to submit them will be Thursday of Conclave, ahead of the opening ceremonies.

## **SUGGESTED REGISTRATION PROCEDURE**

1. Divide the forms into four groups: Athletics, Ritual, Sweetheart, and General Information.
2. Have each member of your delegation complete the Conclave Registration Form. Each Registration Form must be completed in its entirety. Make sure that each form is properly signed and that parents or guardians have signed where necessary.
3. Decide the athletic events that you wish to enter and complete the appropriate entry form. Record the events entered on the "General Athletic Entry Form and Fee Schedule.
4. Follow the same procedure for the ritual. There are two entry forms for the ritual events: individual, and team. They list the names of the competitors. They will be handed out at the Ritual Competitors Briefing held at the Conclave on Friday night.
5. Transfer all data to the Excel spreadsheet. Once completed, be sure to email the Excel file to both Chance Chapman and Stephanie Jones.
6. **Do not** contact the Host Hotels directly to make your reservations. Reservations will be made with:

**Stephanie Jones**  
**Director of Housing and Venues**  
**Cell: (972) 743-0068**  
[texasdemolayhousing@gmail.com](mailto:texasdemolayhousing@gmail.com)

**7. All checks for the Hotel will be made out to: "Texas DeMolay Activities"**

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1. Make sure that your Chapter Sweetheart receives the enclosed State Sweetheart information sheets and the appropriate forms are returned to the Director of Sweethearts:

**Reagan Bryant**  
**Director of Sweethearts**  
**Cell: (817) 913-3659**  
[momreaganbryant@yahoo.com](mailto:momreaganbryant@yahoo.com)

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1. Please give all Chevaliers, Chevalier designates, Legionnaires, Legionnaire designates, Parents, Sweethearts, and your ladies an opportunity to order tickets to the various special events to be held during the Conclave. The list of events may be found on the Special Events Order Form.
  2. Return all Registration, Ritual, and Athletic Competition entry forms to:

**Chance Chapman**  
**174 Hildale Drive**  
**Nederland, TX 77627**  
**Cell: (409) 201-5340**  
[texasdemolayregistrar@gmail.com](mailto:texasdemolayregistrar@gmail.com)

3. Registration will be only at 2:00 pm – 4:00 pm on Thursday, July 10<sup>th</sup> at the **Host Hotel!**

## **HOUSING INFORMATION**

The Host Hotel is:

**Holiday Inn Express and Suites**

1111 W. Lancaster Avenue

Fort Worth, TX 76102

Phone: (817) 698-9595

The hotel is located across the street from the Fort Worth Scottish Rite Temple. Rooms will be reserved through the Housing Director. **The rates are \$145.00 per night, inclusive of hotel tax.** This is an increase from the 2024 year.

**ELEVATOR RULES:** Pay special attention to the load limits on the elevator. Every person attending Conclave is responsible for making sure the elevators are not overloaded. If the elevator is stuck due to overloading, those on board can be held responsible for the cost of the service call by the hotel. That could be \$500.00.

Download the Rooming List Excel Spreadsheet from the website with the following URL and fill it in completely.

Email the completed spreadsheet to make your rooming request:

[texasdemolayhousing@gmail.com](mailto:texasdemolayhousing@gmail.com) and [texasdemolayregistrar@gmail.com](mailto:texasdemolayregistrar@gmail.com)

Rooms will NOT be confirmed until payment is received. Once payment has been received, there will be **NO REFUNDS**. The spreadsheet must be sent in no later than **May 31, 2025**. Submitting after this date may result in not being able to reserve rooms.

Make checks payable to: “**Texas DeMolay Activities**” and send them to:

**Chance Chapman**

**174 Hilldale Drive**

**Nederland, TX 77627**

**Cell: (409) 201-5340**

[texasdemolayregistrar@gmail.com](mailto:texasdemolayregistrar@gmail.com)

**Hotel Registration Deadline is May 31, 2025**  
**NO EXCEPTIONS OR LATE RESERVATIONS**

# TEXAS DEMOLAY CONCLAVE 2025 ROOMING FORM

**NOTE: THIS FORM MUST BE COMPLETED AND RETURNED WITH CONCLAVE  
REGISTRATION NO LATER THAN MAY 31, 2025**

I \_\_\_\_\_ (print name) the parent / guardian of

\_\_\_\_\_ (print active DeMolay's name)

hereby consent to his rooming with the following active DeMolays during the 2025 State Conclave.

**(Print up to three names)**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**NOTE: NO ACTIVE DEMOLAY ATTENDING THE CONCLAVE WILL BE PERMITTED TO ROOM  
WITH ANYONE NOT LISTED IN THE FORM.**

Adult Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

**DEMOLAY STATE CONCLAVE REGISTRATION FORM**

**RELEASE AND CONSENT FORM**

1. I, the undersigned, Parent, or Legal Guardian of \_\_\_\_\_, do hereby give my consent and permission for him/her to participate in the Texas DeMolay State Conclave. I understand all activities and events of any duly chartered Chapter, Order of DeMolay, of the Jurisdiction of Texas, including any activities or events conducted at the state or jurisdictional level, or by the International Supreme Council, Order of DeMolay; WITH THE FOLLOWING EXCEPTIONS: (State on the line below, if NONE, write NONE.)

2. In the event of injury or illness to the above-named minor, I, the undersigned Parent or Guardian, hereby authorize any adult DeMolay Advisor in attendance to secure, and any physician in attendance to provide, such emergency medical treatment as shall be deemed necessary by those present; including but not limited to hospitalization, injections, anesthesia, surgery, x-ray, blood, and medications. I understand that every reasonable effort shall be made to contact me before medical treatment.

3. The above-named minor is subject to the following medical problems, and/or is receiving treatment under the supervision of proper medical authorities as follows: (State on the line below if NONE state NONE):

4. Neither DeMolay International nor the jurisdiction of Texas, Order of DeMolay, maintains any medical insurance for its members. I understand that I will be responsible for any and all costs of medical treatment incurred by or on behalf of \_\_\_\_\_.

My family health insurance carrier and policy numbers are as follows:

Primary Insurance Company Name	Policy Number(s)	Policy Holder's Name
Secondary Insurance Company Name	Policy Number(s)	Policy Holder's Name

5. I, the undersigned Parent or Legal Guardian, AND the undersigned Youth (legal minor), do hereby agree that we will abide by the Statutes, regulations, and edicts of the International Supreme Council, Order of DeMolay, and its duly authorized representatives. We agree that, if in the opinion of any DeMolay Advisor, either of us should be removed or asked to leave any DeMolay activity for violation of the same, the undersigned Parent or Legal Guardian will immediately take the necessary action to cause the transportation of violator from the activity site at the expense of the undersigned Parent or Legal Guardian.

6. We hereby agree to release and hold harmless the International Supreme Council, Order of DeMolay, the Grand Master of DeMolay International, and its members together with the Executive Officer, staff members, and Advisors of Texas, Order of DeMolay, from any and all claims or cause of action which the undersigned has or may have including but not limited to the COVID-19 Pandemic. This specifically includes any and all plans that arise out of the attendance at Texas DeMolay Conclave, including transportation to and from said event. IF I AM UNDER SUSPENSION OF MY MEMBERSHIP FOR ANY REASON, I UNDERSTAND I MAY NOT ATTEND THE EVENT. I furthermore authorize the release of photographs and videos for public use on platforms and publications to promote the activities and the orders thereof.

7. IN THE EVENT OF AN EMERGENCY, AND THE UNDERSIGNED PARENT OR GUARDIAN CANNOT BE REACHED; THE UNDERSIGNED PARENT OR GUARDIAN HEREBY AUTHORIZES THE FOLLOWING PERSON TO ACT ON THEIR BEHALF:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

8. Parent or Legal Guardian. Please provide the following information about yourself:

Your Full Name: \_\_\_\_\_  
Street & Mailing Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_  
Relationship to Youth: \_\_\_\_\_

9. If the youth's address is different than the Parent or Legal Guardian, please state on lines below (if same, write SAME.)

Your Full Name: \_\_\_\_\_  
Street & Mailing Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_

Signature of Adult Participant, Parent, **OR** Legal Guardian

Signature of Youth (Legal Minor)



# 95<sup>th</sup> ANNUAL TEXAS DEMOLAY CONCLAVE TENTATIVE SCHEDULE

<p><b><u>Thursday</u></b>                      Volleyball / Junior Basketball Competitions                      Registration Opens                      Samuel P. Cochran Chapter Stated Meeting &amp; Installation of Officers                      Official Opening                      Western Themed Social Event (Music, Cornhole Tournament, Games)</p>	<p>1pm - 4pm                      2pm - 4pm                      4:30pm                        6:30pm                      Following</p>	<p>TBD                      Hotel Lobby                      FWMT 3rd Floor South Lodge Room                        FWMT 4th Floor Asylum Room                      FWMT 1st Floor Ballroom</p>	<p>Casual                      Casual                      Coat and Tie                        Coat and Tie                      Western Attire</p>
<p><b><u>Friday</u></b>                      Flag Football                      Tennis                      Senior Basketball                      Dodgeball                      State Preceptory LOH Board Meeting                      TDAA Board Meeting                      Hamburger Dinner                      Legionnaire Dinner                      Sweetheart Advisors Meeting w/ Director                      Sweetheart Team Building Activity                      Ritualistic Opening, State Degree Exemplification, Business Session.                      Caucusing and Balloting on State Officers                      Advisor Meeting (Q&amp;A // Mini Training)</p>	<p>During Morning                      During Morning                      During Day (indoors)                      During Day (indoors)                      10am - Noon                      5pm                      6pm                      6:30pm                      8pm                      8pm                      8pm                        Ends at Midnight                      During Caucus</p>	<p>TBD                      TBD                      TBD                      TBD                      FWMT Basement Conference Room                      FWMT Basement Conference Room                      FWMT Basement Dining Hall                      To Be Announced                      FWMT 2M Joe Lowe Suite                      FWMT 2M Joe Lowe Suite Office                      FWMT 3rd Floor South Lodge Room                        FWMT 3rd Floor Red Room</p>	<p>Casual                      Casual                      Casual                      Casual                      LOH Regalia                      Casual                      Coat and Tie                      LOH Regalia                      Ladies Attire                      Ladies Attire                      Coat and Tie                        Casual</p>
<p><b><u>Saturday</u></b>                      Donuts with State Dad (<i>Active DeMolays Only</i>)                      Ritual Competitions                      Sweetheart Interviews                      Sweetheart Workshop                      Conclave Lunch                      Chevalier Luncheon &amp; Annual Meeting                      State Sweetheart's Event (<i>Court Ladies Only</i>)                      Texas State Priory Meeting &amp; Investiture                      Grand Banquet, Scholarship, HOF Induction                      Dance (w/ "DJ All Day")</p>	<p>8am                      9am - 3pm                      8:30am                      9:30am                      12pm - 1:30pm                      12pm - 1:30pm                      Following Lunch                      3:30pm                      6:30pm                      Following</p>	<p>FWMT Basement Dining Hall                      FWMT 3rd &amp; 4th Floor                      FWMT 2M Joe Lowe Suite                      FWMT 2M Joe Lowe Suite                      FWMT 1st Floor Ballroom                      FWMT 3M                      FWMT Basement Dining Hall                      FWMT 3rd Floor South Lodge Room                      FWMT 1st Floor Ballroom                      FWMT 1st Floor Ballroom</p>	<p>Coat and Tie                      Coat and Tie                      Ladies Attire                      Ladies Attire                      Coat and Tie                      Chevalier Regalia                      Ladies Attire                      Priory Regalia**                      Black Tie*</p>
<p><b><u>Sunday</u></b>                      Devotional                      Conclave Awards                      Majority Service                      Memorial Service                      Installation of Officers                      Concluding Remarks                      New State Officer Briefing</p>	<p>8:30am                      Following                      Following                      Following                      Following                      Following                      Following</p>	<p>FWMT 4th Floor Asylum Room                      FWMT 4th Floor Asylum Room                      FWMT 4th Floor Asylum Room                      FWMT 4th Floor Asylum Room                      FWMT 4th Floor Asylum Room                      FWMT 4th Floor Asylum Room                      FWMT 4th Floor Asylum Room</p>	<p>Coat and Tie</p>

- All athletic times will follow brackets prepared by the Director of Athletics
- No ritual competitions will be published in advance of Conclave, just like in previous years. This prevents unfair advantages.
- Western Attire for Thursday is open to vests, jeans, boots, hats, bandanas, bolo ties, etc
- \* Black Tie means that black bow ties or neckties and formal dresses are **encouraged**, but a suit for men and a semi-formal dress for women is still appropriate.
- \*\* Priory Regalia = coat and tie. Only Knighthood related officers shall wear collars and jewels. Cordons and balrics are encouraged. Swords optional.

## **UPDATED EVENTS!**

### **Thursday - Samuel P. Cochran Honorary Chapter Meeting**

- The Honorary Chapter Meeting has been moved to Thursday to be closer in conjunction with the official opening and reception of dignitaries.

### **Thursday - Western Kick-Off Night**

- Join us for a Cowtown Kick-Off with cornhole for a social gathering! “DJ All-Day” will be making his Conclave appearance early for some fun party music to fill the air. Plan to wear your cowboy boots, cowboy hats, vests, bandanas, etc, and enjoy.

### **Two-Day Athletics**

- Based on your recommendations last year, we will resume athletics to be split over two days. Also, volleyball is being moved back indoors and not in the sand court. Due to recent renovations, athletics ***WILL NOT*** be held in Benbrook this year. Another local venue will be announced as soon as possible.

### **Friday - State Sweetheart Event**

- While the DeMolays are in their tiled meeting electing State Officers, all Sweetheart Court ladies will join the State Sweetheart for a team building social while the Sweetheart Advisors join the Director for some pointers in the neighboring conference room.

### **Friday - Legion of Honor Dinner**

- Legionnaires will be invited to a dinner at a local restaurant. This has been scheduled 30 minutes offset from the Hamburger Dinner. Advisor coverage will be provided at the Hamburger Dinner leading into the 8pm Ritualistic Opening to allow Advisors who are Legionnaires to go off-site for the dinner.

### **Saturday - Donuts with the State Dad**

- The State Dad will be hosting a morning gathering before ritual competitions on Saturday. Active DeMolays are able to come enjoy some donuts and talk with their State Dad for inspiration before their ritual competitions.

### **Saturday - Advisor Meeting & Training**

- While the DeMolays are in their caucus, the advisors will meet with the Executive Officer in the 3rd Floor “Red Room.” This year, there will be a mini-training of important items all advisors should be refreshed on or reminded about.

### **Saturday - Sweetheart Events**

- During the morning after any Sweetheart interviews, and while the DeMolays are in ritual competitions, a workshop will be held by the director to help teach the young ladies of Texas DeMolay how to best serve their chapters!
- After lunch, there will be the State Sweetheart’s Social for the young ladies to have some bonding time and hang out with each other while working on a fun activity.

### **Saturday - Grand Banquet Seating**

- This year, we will have reserved seating for any active DeMolay present who has received their Founders Membership Award or their Blue Honor Key as a testament to their recruitment skills. These individuals will be recognized and also will join the head table in getting their food first.

**Tommy F. Chapman**  
**Executive Officer**  
1313 Fannin  
Nederland, TX 77627  
(409) 201-2626  
Email: [tomkat6265@aol.com](mailto:tomkat6265@aol.com)



**Douglas J. Van Griner**  
**Director of Ritual**  
6743 Spring Rose St.  
San Antonio, TX 78249  
(210) 274-8491  
Email: [dvangriner@gmail.com](mailto:dvangriner@gmail.com)

**May 1, 2025**

**Re: RITUAL INFORMATION**

The ritual guidelines and rule book are posted on the Texas DeMolay website for your viewing and are omitted from this packet.

The Conclave will use a modified set of rules from the **Frank Marshall Championship Tournament (v122312)** that are unique to the Texas DeMolay Association. In addition to these sheets, one primary source may be utilized for preparing for competition at the Conclave. The primary source is the Ritual of Secret Work of the Order of DeMolay, Corrected 15th Edition, 2013. All required equipment for each contest will **NOT** be furnished by the Conclave. You must bring your own equipment. Optional equipment may be furnished or designated by the competitor.

Competitors will be judged on APPEARANCE – the aptness and correct interpretation of the part's grooming appearance, clothing, and costume for the ceremony.

**A first or second-place trophy requires the competitors to have a positive score. (Minimum proficiency score is not set for any competition. However, a positive score must be earned for First and Second Place Trophy)**

Please review the Summary of Required Parts, which lists the required parts for each contest. In some of these contests, they have been decreased, and/or word changes have been made in the ceremony. It is the competitors' responsibility to know what these changes are.

Also, please note that "NO PERSON WHO HAS REACHED HIS 21<sup>st</sup> BIRTHDAY MAY COMPETE IN ANY CONTEST AT ANY COMPETITION."

1. There are two divisions for competition in the *Ceremony of Light, Flower Talk, and Fourth Section* contests. These two divisions are novice and standard.
  - a. **The Novice** division is restricted to those DeMolays who are entered in their first or second year of ritual competition. Any participation in a prior competition counts toward this experience. For example, suppose a contestant decides to enter the "Ceremony of Light" for the first time at this Conclave. Last year he competed in Flower Talk for the first time and for the last two years, competed in the Individual Competition as Master Inquisitor. He cannot enter the novice division at this Conclave in any contest, even the "Ceremony of Light," in which he is competing for the first time.
  - b. **The Standard** division is open to all DeMolays, regardless of experience. DeMolays who would qualify for the novice division but decide to enter the standard division are welcome to do so.
  - c. No individual may enter the novice and standard divisions of any contest. However, an individual who qualifies for the novice division may enter one or two contests as a novice but compete in the standard division in a third contest.
2. Contestants may only enter Individual Competitions in parts in which they did not compete with their chapters as a team entry. For example, if a contestant performed the part of Master Inquisitor in his chapter's entry in the DeMolay Degree competition, he may not enter the Individual Competition in Master Inquisitor. However, he may enter Individual Competition as Junior Inquisitor, Jacques DeMolay, or Orator. Similarly, if a contestant performed the part of Sixth Preceptor in his chapter's entry in the Initiatory Degree competition, he may not enter the Individual Competition as Sixth Preceptor. However, he may enter as any other Preceptor, Master Councilor, Senior Deacon or Marshal.
3. Slots for Individual Competition will be assigned at the registration deadline. Once a time slot is taken, contestants who own them may trade slots with other contestants by coordinating the trade with the Ritual Director.
4. To more accurately reflect the obligation of the competitor to prepare all aspects of the contest, the wording on most of the instructions for the specifics sheets has been altered to include "must be" rather than "is" or "are." We have had some confusion about whether a certain requirement for a contest is a "given" for the competitor. These changes in wording should clarify the point that the competitor is responsible for handling all directions, instructions, and preparations for a contest.

Respectfully,

***Douglas J. Van Griner***

Doug Van Griner  
Director of Ritual



## Conclave – Ritual Competition

**(DO NOT mail with registration – to be used on the day of event only)**

### Individual Event

Contest: \_\_\_\_\_

Individual Name: \_\_\_\_\_

Chapter: \_\_\_\_\_

Note: Contest = Degree; Parts = Required Parts + Additional Required Parts.

QUALIFIED PERSONS: DeMolays eligible to participate in competition are those who hold a current membership card in the Order of DeMolay, issued by the one chapter he may represent in the contest. No person may fill more than one required part in a contest, except where specifically allowed in the specifics. All parts in the contest must be qualified persons; singers, accompanists, musical directors, technical personnel, spokesmen or ritual assistants need not be qualified persons.

NO person who has received his 21<sup>st</sup> birthday may compete in any contest.

**I certify on my honor that all PARTS participating in this ceremony are qualified persons.**

Advisor (Coach): \_\_\_\_\_  
Print Name Signature

_____	I affirm that the individual listed on this form is a Qualified Person
_____	Because this person is not a Qualified Person, he has been disqualified.

Panel Chairman / Judge: \_\_\_\_\_



## Conclave – Ritual Competition

**(DO NOT mail with registration – to be used on the day of event only)**

### Team Event

Contest: \_\_\_\_\_

Participant Name	Part

Note: Contest = Degree; Parts = Required Parts + Additional Required Parts.

QUALIFIED PERSONS: DeMolays eligible to participate in competition are those who hold a current membership card in the Order of DeMolay, issued by the one chapter he may represent in the contest. No person may fill more than one required part in a contest, except where specifically allowed in the specifics. All parts in the contest must be qualified persons; singers, accompanists, musical directors, technical personnel, spokesmen or ritual assistants need not be qualified persons. NO person who has received his 21<sup>st</sup> birthday may compete in any contest.

**I certify on my honor that all PARTS participating in this ceremony are qualified persons.**

Advisor (Coach): \_\_\_\_\_  
Print Name Signature

\_\_\_\_\_ I affirm that the individual listed on this form is a Qualified Person

\_\_\_\_\_ Because this person is not a Qualified Person, he has been disqualified.

Panel Chairman / Judge: \_\_\_\_\_

**Tommy F. Chapman**  
Executive Officer  
1313 Fannin  
Nederland, TX 77627  
(409) 201-2626  
Email: [tomkat6265@aol.com](mailto:tomkat6265@aol.com)



**Carl M. Russell**  
Director of Athletics  
8517 Tribute Ln.  
Fort Worth, TX 76131  
(817) 832-6884  
Email: [crussell19681@gmail.com](mailto:crussell19681@gmail.com)

**May 1, 2025**

**Re: ATHLETIC INFORMATION**

Dear Chapter Advisors, DeMolay Active Members, Sweethearts, and Parents,

I look forward to seeing you all at the 2025 Texas DeMolay Association Conclave in Fort Worth Texas. It is my pleasure to answer the most asked questions about Conclave sporting activities.

**WHAT CHANGES HAVE TAKEN PLACE WITH SPORTS?**

We made the decision to end softball due to a lack of interest in previous years. All other sports will be available time permitting and each chapter meeting minimum participants for the sport.

**NOTE:** The rulebook is not in the Conclave Packet. It is posted on [www.texasdemolay.com](http://www.texasdemolay.com) as well as the files tab on the State Facebook Group.

**COMMON POINTS FOR CHAPTERS TO REVIEW PRIOR TO ARRIVING AT CONCLAVE?**

- 1) Team sport participants must have a jersey with a number on it. Please plan accordingly for this.
- 2) Each team must fill out the roster of their players and submit it to the referee or DeMolay Leader on the court.
- 3) **NO BLACK SOLED SHOES** for indoor activities. We do not want to scuff the floor with any shoe that is not appropriate for use in a gym.
- 4) **NO CHEWING GUM** in the GYM area.
- 5) Water is okay and must be in bottles with lids and/or closed-lid containers like Yeti are acceptable. **(NO ALUMINUM CANS)**
- 6) All sports participants must wear mouthguards during sporting events that require them. It is for participant safety. They are **NOT** provided.
- 7) Chapters, as a team, should expect to be ready to play one hour prior to the scheduled start time.
- 8) The schedule of sporting events will be published post-event registration. If a group event does not meet the minimum requirement for a division, notification will be made to the Chapter Advisor and/or the Chapter Representative registered for Conclave.

**Unsportsmanlike Conduct:** Any player or advisor evicted from an athletic competition for unsportsmanlike conduct is automatically suspended from further competition in that sport. The DeMolay and his advisor must meet with the State Athletic Director before he can compete in any further athletic events. The decision of the State Athletic Director may be appealed to the State Executive Officer.

**Team Advisor/Adult Coverage:** A Chapter Advisor or an adult with written approval from the Executive Officer must be present for a Chapter to compete in any athletic event. Remember the requirement of the two-advisor rule applies.

**Late arrivals for athletic events:** Late arrivals to event sporting event times will be allowed to play at the sole discretion of the Director of Athletics. The decision of the Director of Athletics may be appealed to the State Executive Officer

I look forward to seeing you at Conclave!

Respectfully,

A handwritten signature in black ink that reads "Carl M. Russell".

Carl M. Russell  
Director of Athletics

**ATHLETIC EVENTS TEAM ROSTER**

**EVENT:** \_\_\_\_\_

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_
- 8. \_\_\_\_\_
- 9. \_\_\_\_\_
- 10. \_\_\_\_\_
- 11. \_\_\_\_\_
- 12. \_\_\_\_\_
- 13. \_\_\_\_\_
- 14. \_\_\_\_\_
- 15. \_\_\_\_\_

**\*\*\*TEAM ROSTER MUST BE FILLED OUT FOR EACH EVENT AND PRESENTED TO THE DIRECTOR OF ATHLETICS BEFORE THE COMPETITION BEGINS\*\*\***

Tommy F. Chapman  
Executive Officer  
1313 Fannin  
Nederland, TX 77627  
(409) 201-2626  
Email: [tomkat6265@aol.com](mailto:tomkat6265@aol.com)



M. Reagan Bryant  
Director of Sweethearts  
6129 Waco Way  
Fort Worth, TX 76133  
(817) 913-3659  
Email: [momreaganbryant@yahoo.com](mailto:momreaganbryant@yahoo.com)

May 1, 2025

**Re: SWEETHEART INFORMATION**

Dear Chapter Sweethearts and Priory Queens,

Congratulations on your election. The young men of your chapter/priory have selected *you* to represent them and that is an honor that you should be very proud of. I look forward to getting to know each of you and seeing in you what they see!

This letter is to provide you with the information that you will need to prepare for Conclave. It is my hope that each eligible young lady will choose to run for State Sweetheart/State Priory Queen. Should you choose not to, I would still like to invite you to participate in all Sweetheart events.

In order to be eligible to run for State Sweetheart or State Priory Queen, you must meet the following requirements:

- 1) **You must be a single female with no children.**
- 2) **You must reside in Texas during the term of office.**
- 3) **Candidates for State Sweetheart must be between the ages of 14 and 20 as of the first day of the Conclave. Candidates for State Priory Queen must be between the ages of 17 and 20, as of the first day of Conclave.**
- 4) **All girls must be the elected Sweetheart or Priory Queen of their chapter/priory.**

All girls desiring the opportunity to compete must fill out the "Declaration of Intent to Run" form and sign it along with her parent/guardian, and either her Chapter Dad **or** Chapter Chairman. In addition, she must complete the "Sweetheart Information Form" and send both forms, along with her completed essay and a 3x5 photo of herself, to me *by mail*. All forms **MUST** be postmarked no later than **May 31, 2025**. The postmark will be the determinant of timeliness. Verification of receipt will be in the form of an email from me that will include the dress code for Conclave and the expectations of the State Sweetheart/State Priory Queen. You will need to review these documents and follow the instructions for acknowledgment provided in the email. No hand-delivered forms will be accepted. If you have not received the email within 7-10 days of having sent your completed packet in, please contact me by phone/text or email. **You will NOT be allowed to run for State Sweetheart if these forms, with all required signatures, are not received by the deadline. There will be NO exceptions.**

**ALL** Chapter Sweethearts and Priory Queens will have the opportunity to be presented during the formal opening, regardless of whether they are running for State Sweetheart or State Priory Queen. You should wear a "Sunday dress" with your crown and sash. Pants are not appropriate for this presentation. I will meet with you and your Master Councilor or Illustrious Knight Commander 30 minutes prior to the opening in the northwest corner of the Commandry Asylum on the 4<sup>th</sup> floor. At this time, we will go over the instructions for presentation as well as the schedule for interviews and the "Sweetheart Social" both of which will be scheduled for Saturday.

If you have ANY questions, please do not hesitate to reach out to me. I am here to support you all in any way possible.

I can't wait to see you all at Conclave!

Respectfully,

A handwritten signature in black ink that reads "M. Reagan Bryant". The signature is written in a cursive style.

M. Reagan Bryant  
Director of Sweethearts



**SWEETHEART INFORMATION FORM**

**Responses may be typed or handwritten**

***A wallet size or a 3x5 photo must be included with your paperwork***

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Position you wish to run for (Please Circle):                      State Sweetheart                      State Priory Queen

Name of Chapter or Priory: \_\_\_\_\_ Date of Election: \_\_\_\_\_

**DeMolay Achievements:** (LCC, Pink Honor Key, chapter or priory court positions previously held, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Are you in high school? If so, what is your current grade?** \_\_\_\_\_

**Are you in college? If so, what is your classification and major?** \_\_\_\_\_

**What activities are you involved in on your campus?** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Are you employed? If so, where do you work and how many hours per week do you work?**

\_\_\_\_\_

**What are your interests or hobbies outside of school?** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**What else should I know about you? What makes you uniquely you?** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\*\*\*Required - Please respond to the following prompt (200 words minimum): How do you feel that you can serve DeMolay and Knighthood in Texas?

Responses may be hand-written or typed. Please mail your "Declaration of Intent to Run" (when published), your "Sweetheart Information Form", your essay, and your photo to:

**Reagan Bryant**  
**Director of Sweethearts**  
**Cell: (817) 913-3659**  
**momreaganbryant@yahoo.com**

**DEADLINE FOR ENTRIES: MUST BE POSTMARKED BY MAY 31, 2025**

**Texas DeMolay Association**

**2025 Conclave Voter Certification**

Please list the voting delegates of your Chapter:

**Name:**

**Ballot Number:**  
(Assigned by State Scribe)

**Master Councilor:**

\_\_\_\_\_

\_\_\_\_\_

**Senior Councilor:**

\_\_\_\_\_

\_\_\_\_\_

**Junior Councilor:**

\_\_\_\_\_

\_\_\_\_\_

**Treasurer:**

\_\_\_\_\_

\_\_\_\_\_

**Scribe:**

\_\_\_\_\_

\_\_\_\_\_

**Past Master Councilors:**

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**Certified By:**

**Chapter Chairman / Advisor:** \_\_\_\_\_

**State Scribe:** \_\_\_\_\_

**Texas State Priory**

**2025 Convocation Voter Certification**

Please list the voting delegates of your Priory:

**Name:**

**Ballot Number:**  
(Assigned by State Registrar)

**Illustrious Knight Commander:**

\_\_\_\_\_

\_\_\_\_\_

**Squire Commander:**

\_\_\_\_\_

\_\_\_\_\_

**Page Commander:**

\_\_\_\_\_

\_\_\_\_\_

**Registrar:**

\_\_\_\_\_

\_\_\_\_\_

**Scribe:**

\_\_\_\_\_

\_\_\_\_\_

**Past Illustrious Knight Commanders:**

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

**Certified By:**

**Priory Chairman / Advisor:** \_\_\_\_\_

**State Registrar:** \_\_\_\_\_

**APPOINTED STATE OFFICER RECOMMENDATIONS**

RECOMMENDED MEMBER: \_\_\_\_\_  
(First) (Middle) (Last)

RECOMMENDED MEMBER'S ID NUMBER: \_\_\_\_\_

CHAPTER OF RECOMMENDED MEMBER: \_\_\_\_\_

Basis for your nomination (such as but not limited to receiving the PMC, RD, LCCs, FMA, BHK, Previous State Officer, etc.) shall be in writing.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Has the member ever served as Master Councilor? Yes No (Please circle) If so, when?: \_\_\_\_\_

Highest Chapter Officer Held: \_\_\_\_\_

Previous State Officer Positions Held, if any: \_\_\_\_\_

Does the member have the Representative DeMolay Award? \_\_\_\_\_

Has the member completed any or all of the Leadership Correspondence Courses? \_\_\_\_\_

Has the member been the top-line signer of a petition? Yes No (Please circle) How many: \_\_\_\_\_

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Printed Name)

Signature: \_\_\_\_\_

Submit by **June 15th** to: Dad Tommy Chapman, Executive Officer, via email to **tomkat6265@aol.com**.

**Recommendations should be made only from the nominees own Chapter's Advisory Council.**

Recommendations from an individual advisor will not be accepted. If selected for a State Officer position, the DeMolay member and his parents/guardians will be required to fill out forms at the discretion of the Executive Officer. Failure to provide any forms before the installation at Conclave 2025 will result in him not being installed as any State Officer. A state pocket jewel will also be issued to the state officer. It is expected that the state officer be proficient in his opening/closing part, as well as degree work.

Please note these are only recommendation forms for consideration. Submitting any name(s) does not guarantee an office. They will be supplied to the State Master Councilor for his consideration.

*Requirements Next Page*

## Requirements for Appointed State Offices

- Recommended member must be a current Active DeMolay in good standing
- Recommended member must be a Past Master Councilor for the following State Officer positions:
  - State Senior Deacon
  - State Junior Deacon
  - State Senior Steward
  - State Junior Steward
  - State Orator
    - *Duty: May be expected to present a speech during State Conclave.*
  - State Sentinel
    - *Duty: Will be issued the state sword to possess during State Conclave.*
  - State Chaplain
    - *Duty: May be expected to present a devotional during State Conclave.*
  - State Marshal
    - *Duty: Will be issued the state baton to possess during State Conclave.*
- Recommended member does not need to be a Past Master Councilor for the following State Officer positions:
  - State Standard Bearer
    - *Duty: May be expected to present a flag tribute during State Conclave.*
  - State Almoner
  - State 1st Preceptor
  - State 2nd Preceptor
  - State 3rd Preceptor
  - State 4th Preceptor
  - State 5th Preceptor
  - State 6th Preceptor
  - State 7th Preceptor

**DISTINGUISHED SERVICE AWARD NOMINATIONS**  
**(DEMOLAY OF THE TERM)**

NOMINEE: \_\_\_\_\_  
                            (First)                            (Middle)                            (Last)

NOMINEE ID NUMBER: \_\_\_\_\_

Please list the Chapter, Priory, and Court (if applicable) the nominee belongs to and the offices held below.

CHAPTER:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PRIORY:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

COURT:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CIVIC HONORS, MEMBERSHIPS, COMMUNITY SERVICES:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SCHOOL INFORMATION (Highest level completed, location, dates, degree study, etc.) :  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CHURCH MEMBERSHIP & ACTIVITIES:  
\_\_\_\_\_  
\_\_\_\_\_

Basis for your nomination shall be in writing.

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Submitted by: \_\_\_\_\_  
(Printed Name)

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Submit by **June 15th** to: Dad Tommy Chapman, Executive Officer, via email to [tomkat6265@aol.com](mailto:tomkat6265@aol.com).

Requirements:

- Nominee must be a current Active DeMolay in good standing
- Nominee must have been a Top Line Signer on at least two (2) petitions
- Nominee must have earned both the Representative DeMolay Award and Lamp of Knowledge

**Nominations *may* be placed by an individual *or* a collective consensus of an Advisory Council.**

**Each active DeMolay and registered advisor is entitled to nominate one person for this award per term.**

Self-nominations are not allowed and all nominations **MUST** be confidential.

The purpose of the Distinguished Service Award is to recognize DeMolays who have made valuable contributions to DeMolay. The Executive Office may, at his discretion, award two during one year. This outstanding award was established in 1959 by the International Supreme Council. After receiving the nominations from the chapters in the jurisdiction, the Executive Officer will select a recipient to be presented the award.

**GUILD OF THE LEATHER APRON AWARD NOMINATIONS**  
**(ADVISOR OF THE YEAR)**

NOMINEE: \_\_\_\_\_  
(First) (Middle) (Last)

ID NUMBER: \_\_\_\_\_

CHAPTER OF THE NOMINEE: \_\_\_\_\_

Please list the Chapter, Priory, Court, and/or Preceptory the nominee was associated with as an Active DeMolay (if applicable).

CHAPTER: \_\_\_\_\_  
PRIORY: \_\_\_\_\_  
COURT: \_\_\_\_\_  
PRECEPTORY: \_\_\_\_\_

Please list the Chapter, Priory, Court, and/or Preceptory the nominee is/was associated with as an Advisor, and any positions held, awards, and honors received:

CHAPTER: \_\_\_\_\_  
PRIORY: \_\_\_\_\_  
COURT: \_\_\_\_\_  
PRECEPTORY: \_\_\_\_\_

CIVIC HONORS, MEMBERSHIPS, COMMUNITY SERVICES:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

MASONIC INFORMATION (if applicable) :

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CHURCH MEMBERSHIP & ACTIVITIES:

\_\_\_\_\_  
\_\_\_\_\_



Basis for your nomination shall be in writing.

\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_, 20\_\_\_\_\_  
(Printed Name)

Signature: \_\_\_\_\_

Submit by **June 15th** to: Dad Tommy Chapman, Executive Officer, via email to [tomkat6265@aol.com](mailto:tomkat6265@aol.com).

Requirements:

- The nominee must be a current and registered advisor with at least five years of service to DeMolay.

**Nominations may be placed by an individual or a collective consensus of an Advisory Council.**

**Each active DeMolay and registered advisor is entitled to nominate one person for this award per year.**

Self-nominations are not allowed and all nominations ***MUST*** be confidential.

The purpose of the Guild of the Leather Apron Award is to recognize an advisor who is registered and in good standing at the time of nomination. They should have a record of positive contributions to Texas DeMolay. A nominee may be either a man or a woman. They may not be a previous honoree of this award.

# ROOKIE OF THE YEAR AWARD NOMINATION FORM

NOMINEE: \_\_\_\_\_  
(First) (Middle) (Last)

ID NUMBER: \_\_\_\_\_ CHAPTER OF THE NOMINEE: \_\_\_\_\_

CIVIC HONORS, MEMBERSHIPS, COMMUNITY SERVICES:

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SCHOOL INFORMATION (Highest level completed, location, dates, degree study, etc.) :

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CHURCH MEMBERSHIP & ACTIVITIES:

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Basis for your nomination (such as but not limited to receiving the RD, LCCs, FMA, BHK, etc.) shall be in writing. Use additional sheets, if necessary, and attach to this form.

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Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_, 20\_\_\_\_\_  
(Printed Name)

Signature: \_\_\_\_\_

Submit by **June 15th** to: Dad Tommy Chapman, Executive Officer, via email to [tomkat6265@aol.com](mailto:tomkat6265@aol.com).

Requirements:

- The nominee must be a current Active DeMolay
- The nominee must have been initiated between **July 1, 2024, and June 1, 2025.**

**Nominations *must* be placed by a collective consensus of an Advisory Council.**

The purpose of the Rookie of the Year Award is to recognize DeMolays who have made valuable contributions to DeMolay during their first year of membership. This outstanding award was established in 2022. The Council's nomination are to be forwarded to the Executive Officer. After receiving the nominations from the chapters in the jurisdiction, the Executive Officer will select a recipient to be presented the award at State Conclave.