Michael L. Sampson Executive Officer in Texas

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To the DeMolays and Adult Advisors of Texas:

Re: 90th Annual Texas State DeMolay Conclave

The time for our Annual State Conclave is near. As your Executive Officer, I look forward to having all Chapters participate in this year's activities. Due to COVID-19, we have made the unfortunate decision to cancel the in person Conclave 2020. We are planning a virtual session for the business portion, Caucus, and elections to be held on July 18. This event will be only open to the voting delegates from each Chapter. Just as in the Caucus every other year, the only Advisors allowed in this meeting will be the State Scribe and the Executive Officer (or his representative). This is to prevent Advisors from voting as everyone in the Zoom meeting will be allowed to vote. The two Advisors listed previously will **not** be voting in any election. As a reminder, each Chapter receives one vote each for the offices of Master Councilor, Senior Councilor, Junior Councilor, Treasurer, and Scribe, or their proxies, and all their Past Master Councilors.

This virtual meeting will be held on Zoom. Each Chapter must complete their Voter Certification Form as normal and send it to Dad Chance Chapman, State Scribe, no later than June 8. Each voting member must include the name and email address. An email invitation will be sent to the voting delegates to register for the event. Only those listed on the Voter Certification Form that is approved by the Chapter Chairman or the Chapter Advisor will be granted access to the virtual Conclave. It is vital that email addresses be accurate. Each voting delegate must also enter their DeMolay International Membership ID number on their registration. All Voter Certification Forms must be emailed to Dad Chapman at texasdemolayregistrar@gmail.com.

All registrations by the voting delegates must be completed no later than July 8. Registrations received after this date will automatically be denied. All voting delegates must sign in to the virtual Conclave using their name and not a nickname. Delegates must have their cameras turned on during the session, be in dress code, and be at a desk or table.

Should you have any questions concerning Conclave, contact Dad Tommy F. Chapman, Director of Conclave, at his number or email address shown above, or

Dad Chance Chapman, the Conclave Registrar. There will be no fees to register for this event.

"Declaration of Interest to run for any Elected Office in Texas DeMolay" and the required attachments (NOTE: some of the requirements have been changed so please read the requirement page carefully) must be emailed to me no later than June 15th of the year you are wanting to run for office. All State Sweetheart Declaration Forms should be emailed directly to Angela Seymour, the Director of Sweethearts, at the email address listed on the forms. The Declaration of Interest Form and requirements can be found on the Texas DeMolay Web page: http://www.texasdemolay.com

No late "Declarations" will be considered.

The dress code for the virtual Conclave will be Business Casual at the minimum. Those note in proper attire can be removed from the meeting. Please be sure that each DeMolay is aware of the dress code for that event.

NOTE: If you are currently Suspended or Expelled, from any Masonic Youth Organization, you will not be allowed to attend this function.

I look forward to seeing each of you at the virtual State Conclave.

Fraternally,

Michael L. Sampson Executive Officer in Texas

Steps Required:

- 1. Chapter Chairman/Advisor to complete Voter Certification Form and submit to Dad Chance Chapman no later than June 8 **including** valid email addresses for each delegate.
- 2. Email invitations will be sent to the delegates to register for the July 18 Virtual Conclave.
- 3. Delegates must register no later than July 8 in order to attend the Virtual Conclave.
- 4. Delegates will use their sign in credentials on July 18 for Zoom in order to participate will maintaining the dress code of Business Casual, coat and tie, or suits. Cameras must be on during the Conclave. Delegates are to be at a desk or table.
- 5. Voting will commence following the Caucus portion of the meeting. Results will be announced to the attendees immediately. They will be published shortly thereafter.
- 6. Following the last election, a second Zoom meeting will begin that is open to the public for the outgoing State Officers to make their remarks followed by an informal installation for the new State Officers, their remarks, and remarks from the Executive Officer. This meeting will be recorded and published as well.