



November 22, 2019

[www.texasdemolay.com](http://www.texasdemolay.com)

## TO ALL CONSTITUENT CHAPTERS OF THE TEXAS DeMOLAY ASSOCIATION & TEXAS ASSEMBLIES OF RAINBOW FOR GIRLS.

RE: 43<sup>rd</sup> ANNUAL GOVERNMENT DAY – FEBRUARY 15 – 16, 2020

**All of this information is subject to change!**

It is time for our 43<sup>rd</sup> Annual Government Day, one of the major highlights of the Texas DeMolay year. The information you need to register for this event is contained in this packet. If you have any questions, please see contact info below.

**The DEADLINE for registration is Friday, January 10, 2020.**

All registration must be completed online. The registration fee will be \$35 for everyone attending. If the House and Senate are full before the registration deadline, we will try to accommodate all registrants, but we may not be able to guarantee official seats. A Medical Release Form for each participant (youth and adult) must be mailed to Chance Chapman. Chapters and Assemblies should also have at least one copy of each form with them during Government Day.

**NOTE – There will be no individual registrations accepted.**

**ALL** participants **MUST** be officially registered as part of a Chapter or Assembly. Every Chapter and Assembly must send a **\$100 damage deposit** check with your Medical Release Forms. There will be no exceptions. **This is for all delegations no matter the size.** A delegation will not be considered fully registered until the medical release forms and damage deposit are received. There will be no exceptions. This is in the event that Texas DeMolay must pay for damages incurred in the Capitol or the location of the dance. **The damage deposit MUST be a separate check.** It will be returned or shredded when it is determined no damages have occurred. Your damage deposit check should be accompanied by a self-addressed and stamped envelope if you would like the check returned instead of shredded. Checks will be returned between 90 and 120 days after the event.

Each Chapter and Assembly is encouraged to participate and will be allowed at least one Senator. **Please note Chamber assignment for each youth participant during registrations.** If there is no choice made, the attendee may be assigned to the House or Senate Chamber at the discretion of the Registrar. No Chapter or Assembly will receive more than two Senators without approval of the Director of Government Day. The State Executive Committee members of DeMolay are to be given first priority regarding Senatorial positions and do not count towards the delegation's maximum of two Senators. All registrants will be assigned seats in the House unless otherwise noted on the registration form, until the House floor is filled. Final seat assignments are at the discretion of the Registrar and Director of Government Day. In the event that the Senate is full and the House still has open seats available, the Registrar may reassign those who have selected senate to the House until the House seats are also full. At that time, extra Senate seats will be considered. At least one Senate per delegation will still be allowed.

To help avoid confusion and save time, we will be pre-assigning seats in the House and Senate. Seat assignments will be printed on each participant's nametag.

The Bill Book will be posted on the Texas DeMolay Website at least 30 days before the session for preparation of debate.

Included in this packet are your Medical Release Forms. If you require any additional forms, or "How to Write a Bill" forms, please reproduce them.

The Executive Officer will hold a meeting with the Chapter Chairmen and Chapter Advisors on Sunday morning. See the schedule for the time of the meeting.

Please remember the following directives: 1) Members of the Order of DeMolay and Order of Rainbow may be nominated for elective offices in the Senate and House of Representatives. 2) Speakers who have the floor may **NOT BE INTERRUPTED BY QUESTIONS**. 3) All Speakers must sign up to speak and will not line up at the microphones. 4) No cell phones, portable electronic devices, or computers are allowed on the floor of either the House or Senate. 5) Speakers will wait until the current speaker is through talking and then approach the microphone for a presentations. Please refer to the section of the packet regarding House and Senate rules.

**LUNCH WILL BE PROVIDED FROM GOLDEN CHICK. IT IS INCLUDED IN YOUR REGISTRATION FEE. THE HOUSE AND SENATE WILL RECESS FROM 11:00 A. M. TO 1:00 P. M., 1 HOUR EACH, TO GIVE AMPLE OPPORTUNITY FOR ALL TO ENJOY LUNCH.**

There **WILL NOT** be host hotel. Each Chapter is available to stay wherever they would like for this event.

Please remember that the City of Austin has a “hands free” law regarding cell phone use while driving. This includes while using your cell phone or other mobile devices such as a GPS.

The dance location will be announced prior to Government Day.

The Executive Officer requires **at least two (2) registered Advisors for each Chapter**. Three Advisors will be needed if more than ten DeMolay’s are present. **YOUR RAINBOW ASSEMBLY MAY HAVE DIFFERENT REQUIREMENTS. If you do not have a registered adult in your group, you will not be allowed to participate.**

**Please print or type all forms clearly. Your cooperation in this matter will be appreciated.**

**NEW:** Each Chapter and Assembly will be assigned a specific location on the Capitol grounds to assemble in the case of an evacuation. A designated adult from each delegation will be responsible for accounting for all members of the delegation and reporting to the Executive Officer or Director of Government Day. This adult must be designated when credentials are picked up and must be present at Government Day at all times. The designated adult for your Chapter or Assembly will be notified of your designated location prior to Government Day.

If you have any questions, please do not hesitate to call.

Fraternally,

**Mike Sampson**  
**Executive Officer**  
**Texas DeMolay**  
P. O. Box 279  
Manvel, Texas 77578  
Phone: (713) 504-9627  
Email: [eotexasdemolay@gmail.com](mailto:eotexasdemolay@gmail.com)

**David M. Baskin**  
**Director of Government Day**  
6808 Falcon Crest Lane  
Sachse, Texas 75048  
Phone: (972) 877-9542  
Email: [dbaskin2012@gmail.com](mailto:dbaskin2012@gmail.com)

**Chance Chapman**  
**Registrar / State Scribe**  
174 Hilldale Drive  
Nederland, TX 77627  
Cell: (409) 201-5340  
[texasdemolayregistrar@gmail.com](mailto:texasdemolayregistrar@gmail.com)

**Stephanie Jones**  
**Director of Housing**  
2010 Bells Chapel Road  
Waxahachie, TX 75165  
Cell: (972) 743-0068  
[texasdemolayhousing@gmail.com](mailto:texasdemolayhousing@gmail.com)

# Government Day Schedule of Events February 15 – 16, 2020

**Coat, slacks, and tie required for DeMolays and appropriate suits or dresses for Rainbows  
and Sweetheart Courts at the State Capital**

(No Polo Shirts or athletic shoes to be worn on the House and Senate Floors)

**Saturday, February 15, 2020**

9:00 – 9:30 A.M.	Registrations.....	Hilton Austin Airport
9:30 A. M.	Joint Sessions..... Opening & Welcoming Remarks Explanation of Procedures and voting on Bills to be acted on.	House Chamber
Following Joint Session	Legislative Session.....	House Chamber and Senate Chamber
11:00 A. M. – 1 P. M.	Lunch..... House will eat from 11:00 A. M – 12:00 P. M. Senate will eat from 12:00 P. M. – 1:00 P. M.	Capitol Building
1:00 P. M.	Legislative Sessions.....	House Chamber and Senate Chamber
5:00 P. M.	Adjourn	
8:00 P. M.	Semi-Formal Dance.....	TBA

**NOTE: Coat, slacks, and tie required for DeMolays and dresses for Rainbows,  
Sweethearts and Duchesses.**

**Sunday, February 16, 2020**

9:00 A. M.	Legislative Session.....	Capitol Building
9:30 A. M.	Executive Officers meeting with all Chapter Advisors.....	Speaker of the House Room
11:30 A. M.	Joint Session..... Closing Remarks & Awards	House Chamber

## GOVERNMENT DAY ORGANIZATION SHEET

**Please return the following items to the Registrar by the Friday January 4, 2019 deadline.**

1. Medical Release Forms for each DeMolay, Advisor, Sweetheart, Mother, Rainbow, Board Member, Council Member and guest in attendance. Remember that you must have at least two (2) Advisors registered per Chapter. A third Advisor must attend if the Chapter has ten (10) DeMolays. A Board member per Assembly is required by the rules of that Order.
2. A check made payable to **Texas DeMolay Activities** covering registration fees for all attending unless you paid electronically.
3. A separate \$100.00 check made out to **Texas DeMolay Activities** to cover property deposit. Every Chapter and Assembly in attendance must submit a property deposit. The check will be returned if a self-addressed and stamped envelope is provided; otherwise it will be shredded if no damage is reported at the Capitol.

**Send all of the above to:**           **Chance Chapman**  
  **174 Hilldale Drive**  
  **Nederland, Texas 77627**

### **Qualifications to run for Speaker of the House And President Pro-Tempore of the Senate**

1. You must be an active DeMolay or Rainbow and have a working knowledge of Robert's Rules of Order.
2. You must be a past or present presiding officer of DeMolay or Rainbow. Sweetheart does not count.
3. You must have attended a Government Day prior to this year.
4. Each Chapter and Assembly will only be allowed one candidate for these offices. For example, if someone from your Chapter runs for Speaker of the House no one from your Chapter may run for President Pro-Tempore of the Senate or vice versa.
5. You must receive permission from the Director of Government Day if you are interested in running for Speaker of the House or President Pro-Tempore of the Senate. *It is preferred, but not required, that you seek permission via email prior to Government Day. Dad Baskin's email address is [dbaskin2012@gmail.com](mailto:dbaskin2012@gmail.com).*
6. All present and past State and Grand Officers will not be allowed to run for Speaker of the House or for President Pro-Tempore of the Senate.

# TEXAS DeMOLAY GOVERNMENT DAY MEDICAL RELEASE FORM

## YOUTH REGISTRATION FORM FOR EVERY PERSON UNDER 21      Date: \_\_\_\_\_

Name: _____	
Address: _____	
City: _____	Zip: _____
Name of Chapter / Assembly: _____	Location: _____
Do you presently hold a State Title this year? If yes, please designate: _____	Age: _____
E-mail address (please print): _____	

### RELEASE AND CONSENT FORM

#### Jurisdiction of Texas

- I, the undersigned Parent or Legal Guardian of, \_\_\_\_\_ do hereby give my consent and permission from him / her to participate in the **Texas DeMolay Government Day**. They have not been expelled from any Masonic Youth Organization and are not under any penalty of suspension of their membership(s). I understand all activities and events of any duly chartered Chapter, Order of DeMolay, Assembly, Order of Rainbow for Girls, including any activities or events conducted at the state or jurisdictional level, or by DeMolay International; WITH THE FOLLOWING EXCEPTIONS: (State on line below, if NONE, write NONE.):  
\_\_\_\_\_
- In the event of injury or illness to the above named minor, I, the undersigned Parent or Guardian, hereby authorize any adult DeMolay Advisor in attendance to secure, and any physician in attendance to provide, such emergency medical treatment as shall be deemed necessary by those present; including but not limited to hospitalization, injections, anesthesia, surgery, x-ray, blood and medications. I understand that every reasonable effort shall be made to contact me prior to medical treatment.
- The above named minor is subject to the following medical problems, and/or is receiving treatment under the supervision of proper medical authorities as follows: (State on the line below, if NONE, write NONE):  
\_\_\_\_\_
- Neither DeMolay International nor the jurisdiction of Texas, Order of DeMolay, or Rainbow maintains any medical insurance for its members. I understand that I will be responsible for any and all costs of medical treatment incurred by or on behalf of \_\_\_\_\_. My family health insurance carrier and policy numbers are as follows:  
\_\_\_\_\_

Insurance Company Name	Policy Number(s)	Policy Holder's Name
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- I, the undersigned Parent or Legal Guardian, AND the undersigned Youth (legal minor), do hereby agree that we will abide by the Statutes, rules regulations and edicts of the International Supreme Council, Order of DeMolay, and Rainbow Girls and its duly authorized representatives. We agree that, if in the opinion of any DeMolay Advisor or Rainbow Board Member, either of us should be removed or asked to leave any DeMolay activity for violation of the same, that the undersigned Parent or Legal Guardian will immediately take the necessary action to cause the transportation of violator from the activity site at the expense of the undersigned Parent or Legal Guardian.
- We hereby agree to release and hold harmless the DeMolay International, the Grand Master of DeMolay International, and its members together with the Executive Officer, staff members, and Advisors of Texas, Order of DeMolay, from any and all claims or cause of action which the undersigned has or may have. This specifically includes any and all plans, which arise out of the attendance at **Texas DeMolay Government Day**, including transportation to and from said event.
- IN THE EVENT OF AN EMERGENCY, AND THE UNDERSIGNED PARENT OR GUARDIAN CANNOT BE REACHED; THE UNDERSIGNED PARENT OR GUARDIAN HEREBY AUTHORIZES THE FOLLOWING PERSON TO ACT ON THEIR BEHALF:

Name: _____	Phone: _____
Address: _____	Relationship: _____

- Parent or Legal Guardian: Please provide the following information about yourself:  
Your Full Name: \_\_\_\_\_  
  
Street & Mailing Address: \_\_\_\_\_  
  
City / State / Zip: \_\_\_\_\_  
  
Telephone: (Home): \_\_\_\_\_ (Work): \_\_\_\_\_  
  
Relationship to Youth: \_\_\_\_\_
- If youth's address is different from Parent or Legal Guardian, please state on lines below, (If SAME, write SAME.)  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Parent or Legal Guardian	Signature of Youth (legal minor under 21)	Date
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# TEXAS DeMOLAY GOVERNMENT DAY MEDICAL RELEASE FORM

**ADULT REGISTRATION FORM FOR EVERY PERSON OVER 21!**

**Date:** \_\_\_\_\_

<i>Name:</i>	
<i>Address:</i>	
<i>City:</i>	<i>Zip:</i>
<i>Name of Chapter / Assembly:</i>	<i>Location:</i>
<i>Do you presently hold a State Title this year? If yes, please designate:</i>	<i>Age:</i> ADULT
<i>E-mail address (please print):</i>	

## RELEASE AND CONSENT FORM

### Jurisdiction of Texas

1. In the event of injury or illness, I, hereby authorize any adult Advisor in attendance to secure, and any physician in attendance to provide, such emergency medical treatment as shall be deemed necessary by those present; including but not limited to hospitalization, injections, an esthesia, surgery, x-ray, blood, and medications.

I understand that every reasonable effort shall be made to contact my spouse or family prior to medical treatment.

2. I have the following medical problems, and/or am receiving treatment under the supervision of proper medical authorities as follows: (State on the line below, if NONE state NONE):

\_\_\_\_\_

3. Neither DeMolay International nor the jurisdiction of Texas, Order of DeMolay, nor Rainbow maintains any medical insurance for its members. I understand that I will be responsible for any and all costs of medical treatment incurred. My health insurance carrier and policy numbers are as follows:

<i>Insurance Company Name</i>	<i>Policy Number(s)</i>	<i>Policy Holder's Name</i>
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4. I, the undersigned do hereby agree that I will abide by the Statues, rules, regulations, and edicts of the International Supreme Council, Order of DeMolay, and Rainbow for Girls, and its duly authorized representatives. I agree that, if in the opinion of any DeMolay Advisor, or Rainbow Board Member, that I will be asked to leave this activity.

5. I hereby agree to release and hold harmless the DeMolay International, the Grand Master of DeMolay International, and its members together with the Executive Officer, staff members, and Advisors of Texas, Order of DeMolay, from any and all claims or cause of action which the undersigned has or may have. This specifically includes any and all plans which arise out of the attendance at **Texas DeMolay Government Day**, including transportation to and from said event.

6. IN THE EVENT OF AN EMERGENCY, AND I AM UNABLE TO ANSWER FOR MYSELF, CONTACT THE FOLLOWING PERSON TO ACT ON MY BEHALF:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Registrant*

\_\_\_\_\_  
*Date*

## RULES OF THE HOUSE AND SENATE

- No food or beverages permitted in either House or Senate Chambers, this includes Chewing Gum.
- DO NOT touch the telephones at the desks. They are direct lines to the Representatives office. They will ring in that office when picked up.
- DO NOT touch the voting machines.
- Keep feet on floor.
- Facilities immediately behind dais in both houses are off limits to DeMolays. DO NOT remove ropes from doorways. House members' lounge (at left of dais) are closed to DeMolays except on official business.
- DO NOT move or rearrange seating in either House.
- Please request that those in the gallery observe the posted gallery rules.
- Please do not abuse the railing or woodwork in the Chamber.
- Personal telephone calls are made in public telephones outside House Chamber and throughout the Capitol.
- Aside from DeMolay and Rainbow members and clerks, only officers of Govt. Day are allowed inside the brass railing of either House.
- Smoking in either House is PROHIBITED.
- Report any accidents immediately to the Sergeant at Arms Office in Room 235.
- No Cell Phones, portable electronic devices, or Computers are allowed on the floor of either the House or Senate.

**Violation of any of the above, could result in you being asked to leave for the remainder of the session.**

### FOUR BASIC PRINCIPLES OF PARLIAMENTARY LAW

1. Courtesy and Justice to all.
2. Consider one thing at a time.
3. The Minority must be heard.
4. The Majority must prevail.

### PARLIAMENTARY PROCEDURE

*(Motions frequently used)*

MOTION	PURPOSE	SECOND REQUIRED	DEBATABLE	AMENDABLE	VOTE REQUIRED
TABLE	To table action	Yes	No	No	Majority
PREVIOUS QUESTION	Stops Debate	Yes	No	No	2/3
POSTPONE DEFINITELY	Not beyond Next regular meeting	Yes	Yes	Yes	Majority
AMEND	To change or modify	Yes	Yes	Yes	Majority
POSTPONE INDEFINITELY	To kill main motion	Yes	Yes	Yes	Majority
MAIN	Introduces Business	Yes	Yes	Yes	Majority

## PARLIAMENTARY LAW

The rights of others must be protected to have a free society including the rights of the majority, minority, individuals, and absentees. There can be no orderly meeting unless members agree to follow certain rules. Parliamentary procedures generally in use today follow the guidelines that have been used in England for more than 650 years. Many scholars consider England's greatest contribution to the world to be her system of legislative control, which was a forerunner of the Constitution of the United States. Where there is no law in society, it is a matter of mob rule. Where there is too much law invested in one person, it is a dictatorship.

## PARLIAMENTARY PROCEDURE

### Handling a Motion:

- Any member except the Chair may make a motion.
- All motions should be made using affirmative language (move "to adopt," not to defeat")
- Any member except the Chair may second the motion.
- The Chair restates the motion.
- The Body discusses the motion if it is debatable.
- The Body acts upon the motion.
- The motion passes if it receives the required number of votes.
- The motion is defeated if it does not receive the required number of votes.
- The one who made the motion may withdraw it prior to the start of the vote.
- The main motion may be changed by a motion to amend, which follows the same steps.

There are eight basic steps in securing action on a main motion, four for the member, and four for the Chair.

1. A member arises and addresses the Chair.
2. The Chair recognizes the member who arose.
3. The member makes the motion, "I move that. . ."
4. Another member seconds the motion (without rising).
5. The Chair states (repeats) the motion.
6. The Chair asks, "Are there any remarks?" or "Are you ready for the Question?" (This indicates that debate is in order, and members may discuss the motion.)
7. The Chair calls for the vote (after discussion).
8. The Chair announces the results of the vote and status whether the motion is carried or lost.



# PARLIAMENTARY PROCEDURES

1. Presiding Officer
  - A. Presiding Officer referred to as “the Chair.” They are addressed by their title.
    1. Senate: Lieutenant Governor or President Pro-Tempore (Mister/Madame President)
    2. House of Representatives: Speaker of the House (Mister/Madame Speaker)
  - B. Duties
    1. Presides over each session.
    2. Preserves order and decorum.
    3. Rules on all points of order.
    4. Conducts business as defined by the rules.
    5. Announces results of all votes.
      - a) No interruptions of any nature will be allowed after the voting begins.
      - b) A proposition with several distinct parts may have a vote taken on each part if a request is made to the Chair.
2. Motions
  - A. General rules for making motions
    1. After a motion has been made, the Chair will state it for the membership.
    2. The Chair will put the question to the membership for a vote.
  - B. Motions requiring seconds:
    1. The previous questions.
    2. An appeal of the ruling of the Chair.
    3. Call of the House and/or Senate.
    4. Exceptions: Parliamentary Inquiries, Motion to Reconsider, and Nominations.
  - C. Motions allowed when a proposition is under debate.
    1. To adjourn
      - a) It must be made for a time certain; i.e., “adjourn until 3:00 p.m.”
      - b) Takes precedence over motion to recess.
      - c) Stops all procedure in progress.
      - d) Shall always be in order except:
        - (1) When the previous question has been ordered and the final vote has not been taken.
        - (2) When a member has the floor and refuses to yield for the motion.
        - (3) When a motion to adjourn has been defeated and no new business has been transacted.
        - (4) When the Chair will not recognize the member to make the motion.
      - e) Requires a simple majority to be adopted.
    2. To recess:
      - a) It must be made for a time certain; i.e., “recess until 3:00 p.m.”
      - b) Stops all procedure until the time to reconvene.
      - c) Shall be in order except for the same reasons stated for the motion to adjourn.
      - d) Requires a single majority to be adopted.
    3. To lie on the table.
      - a) Can be applied to a bill, amendment, motion or any other proposition.
      - b) Can be made for a definite period (i.e. “until 3 p.m.) or indefinitely.
      - c) If adopted, the proposition is laid aside until the specified time or upon motion to remove from the table being adopted.
      - d) When it is debatable: When a motion to table is made to a debatable main motion, the main motion mover is allowed three minutes to close the debate.

4. The previous question
  - a) Made in usual motion-making procedure.
  - b) Requires twenty-five (25) seconds in the House and five (5) seconds in the Senate.
  - c) Requires majority to be adopted.
  - d) Effect if adopted:
    - (1) All amendments pending are cut off.
    - (2) All debate is cut off.
    - (3) Opposition to the proposition is not allowed to speak.
    - (4) Author of pending proposition is not allowed to speak.
    - (5) Directly to vote on pending proposition
  - e) May be made on any debatable proposition.
5. To Reconsider.
  - a) Must be made by a member who voted on the prevailing side.
  - b) Debatable only when the motion to be reconsidered is debatable.
  - c) Cannot be amended.
  - d) Effected of adoption is to place before the assembly the original question in the exact position it occupied before it was voted upon. Consequently, no one, after reconsideration is adopted, can debate the question reconsidered if he has exhausted his right to debate.
  - e) Questions cannot be reconsidered twice unless the question has been materially altered.
  - f) Two-third majority is required to adopt the Motion to Reconsider.
6. Recommit of refer bill to committee:
  - a) Make in usual motion procedure
  - b) Requires a simple majority.
  - c) If adopted, the bill would be sent to the committee named in the motion.
7. To Amend:
  - a) A motion. A statement may be made to amend an oral motion that is pending before the members.
  - b) A bill
    - (1) An amendment must be made in writing and must make proper reference to the section to be amended.
    - (2) The written amendment must be at the Clerk's desk by the completion of the questioning period (see order of business).
8. Limit or extend debate:
  - a) Someone wishes to add additional time or deduct time from the stated debate period.
  - b) The motion to limit or extend debate applies only to the issue currently on the floor.
  - c) Motion is not debatable.
  - d) Motion requires two-thirds vote.
9. Casts the tie-breaking vote (in Senate only), Speaker of the House may vote on all issues.

### 3. Obtaining the floor

- A. Procedure for obtaining the floor
  1. Member rises and address the Chair with "Mr. (or Madame) Speaker" or "Mr. (or Madame) President."
  2. After recognition by the Chair, member proceeds to a statement of purpose for seeking the floor.
  3. Members will be ruled out of order that begin speaking without proper recognition for the Chair.
- B. Reason for obtaining the floor
  1. To make a motion
  2. To make a statement about a pending proposition
  3. To raise a point of order

4. TO ask a point of information or parliamentary inquiry

4. Having the floor

- A. A member has the floor after the Chair has properly recognized him for a specific purpose.
  - 1. Members must confine their remarks to subject under consideration.
  - 2. Members may speak only once on the same subject unless all others wishing to speak have done so.
- B. Only one member may have the floor at one time.
- C. Once a member has the floor, he may not be removed.
  - 1. Until he yields the floor so another member.
  - 2. Until the expiration of the time limit
  - 3. Until he is guilty of misconduct.
- D. When a member has the floor, he / she IS NOT TO BE INTERRUPTED for any purpose, questions may be asked following the conclusion of the presentation.
- E. All remarks are directed to the presiding officer. Questions may be directed to the specific Member being asked.

5. Voting

- A. Types of votes.
  - 1. Voice vote
    - a) Chair asks for all favoring the proposition to signify by saying “aye.”
    - b) Chair asks for all opposed to the proposition to signify by saying “no.”
    - c) On the basis of the response, the Chair announces his opinion of the result.
    - d) Voice vote will be used on all votes unless another type of vote is requested.
  - 2. Standing vote:
    - a) Chair asks all favoring the proposition to stand.
    - b) Chair asks all opposing the proposition to stand.
    - c) Chair, with the aid of the clerk, will determine the results.
  - 3. Record vote or roll call vote: (Senate Only)
    - a) Chair requests the clerk to call the roll of all members present.
    - b) As each name is called, the member will state his vote, i.e., “aye” or “no,” or “present.”
    - c) Chair will announce the results of the vote.
  - 4. General rules of voting
    - a) To obtain a standing (House and Senate) or roll call vote (Senate only) a member must move the same to presiding officer. There must be twenty-five (25) seconds in the House and six (6) in the Senate. This motion must be made before the body takes up any other business.

### **DEBATING: A BILL IN THE DeMOLAY LEGISLATURE**

- 1. Bill lay out by presiding officer (Speaker or President).
- 2. The Reading Clerk reads the Caption of bill.
- 3. Presentation of Bill by author(s).
  - a. Explain reason for bill and its effects.
  - b. Time may be shared with any co-authors.
  - c. Explanation limited to three minutes and may not be extended.
- 4. Questions of author(s).

**QUESTIONS MAY BE ADDRESSED TO THE SPEAKER ON THE FLOOR AFTER THE PRESENTATION HAS BEEN CONCLUDED**

- A. “Mr. Speaker, I rise to ask a question of the speaker.”
- B. Rules do not require a member to yield for a question.
- C. Each member will be limited to one (1) question until all have asked one (1) question.

5. Proponents and opponents to speak on passage of the bill.
  - a. The name of each person to speak for or against the bill must be filed in writing with the clerk. **Each chapter will be provided with a turn to speak, before another member of the same chapter may speak.**
  - b. The Chair will recognize the members in order listed.
  - c. There will be a maximum of four (4) affirmative speakers (excluding the author) and six (6) negative speakers. The first two (2) speakers after the author shall be negative. Thereafter, the speakers will alternate between affirmative and negative. The last speaker before the author closes will be negative.
  - d. If at any time there are no members desiring to speak on either side, the author will immediately be recognized to close debate.
  - e. Debate time shall be twenty (20) minutes and may be extended by two-thirds vote. The time for the author does not enter into the series of speeches.
6. Amendments to a bill.
  - a. Amendments must be in proper form and written
  - b. Must be filed with the Clerk
  - c. Only two (2) first-degree amendments (amendments to the main motion) will be allowed per Bill. Up to two (2) seconds and third-degree amendments may be allowed per amendment.
  - d. Author of amendment will have three (3) minutes to propose and explain effect of amendment.
  - e. Author of bill being amended will have two (2) minutes to oppose the amendment.
  - f. Rules of debate are the same as those on the main bill except debate time is initially limited to twelve (12) minutes and may be extended by two thirds vote and there shall be only 2 affirmative and 4 negative speakers including the bill's author.
  - g. The author of the amendment will have one (1) minute to close debate on the amendment.
  - h. Each amendment will be submitted to a vote of the House or Senate.
7. Closing (summation) by author of bill Author(s) will be allowed three (3) minutes to summarize the bill.
8. Voting on passage of bill.
  - a. Voice vote.
  - b. Standing vote. (Written request of three (3) members required.)
  - c. Record or roll call vote. (In the interest of time, this type of vote will not be allowed in the House).
9. House and Senate procedures for debate.
  - a. Senate. All explanations, questions, motions, inquiries and points of order are made from the member's desk after the President Pro-Tempore gives recognition.
  - b. House of Representatives
    - i. Front microphone in House.
      1. Explaining a bill or amendment.
      2. Speaking for or against a bill.
    - ii. Back microphone in House (Asking questions)
    - iii. Either microphone in House
      1. Making Motions.
      2. Raising points of order
      3. Parliamentary inquiries

The only members who will be allowed to line up by the microphones are those who have been allowed to sign up for speaking with the clerk of the House and Senate. Questions, points of order, etc., must be recognized by the Speaker of the House, or the President of the Senate, and then the member may proceed to the microphone for presentation of his point, or make the point from his / her seat.

**NEW: The Chair will begin the Saturday morning session with BB1. Subsequent bills will be presented in the order in which they appear in the Bill Book. Each Body may choose to suspend the rules to consider a bill out of order. The motion would be "to suspend the rules and take up Bill number \_\_\_\_". Suspension of the rules shall require a two**

**thirds vote. If the motion passes, the bill specified must be considered before any other business. Once the bill is voted upon, business resumes in the regular order laid out in the Bill Book. If a motion to suspend the rules fails, another motion to suspend the rules to consider the same bill would be out of order until after an adjournment (i.e. after lunch).**

Bills may be added to the Bill Book during the event upon approval of the Director of Government Day. Proposed Bills should be submitted to either the Clerks, who will forward them to the Director. Bills approved in this manner may be “restricted” for an announced period of time after distribution before they can be considered. Once they are “available,” the same process for suspending the calendar would apply.

## **OFFICERS OF THE HOUSE AND SENATE**

**THE PRESIDENT OF THE SENATE** – on Saturday morning, the Deputy State Master Councilor will serve, followed by an elected President pro-Tem for the rest of the session.

**THE SPEAKER OF THE HOUSE** – on Saturday morning, the State Master Councilor will serve, followed by an elected Speaker for the rest of the session.

**THE CLERK OF THE HOUSE** – State Scribe

**THE CLERK OF THE SENATE** – State Treasurer

**PARLIAMENTARIAN OF THE HOUSE AND SENATE** will be appointed by the Executive Officer and the Director of Government Day.

**THE SERGEANT OF ARMS** for each Chamber will be appointed by the Executive Officer and the Director of Government Day. The State Sweetheart will be the Timekeeper in the House.

**COURTESY WILL BE THE WATCHWORD OF THE SESSION, PERSONAL ATTACKS WILL CAUSE THE SPEAKER TO BE REMOVED FROM THE CHAMBER, AND COULD AFFECT CONTINUED PARTICIPATION IN GOVERNMENT DAY AT THE DISCRETION OF THE EXECUTIVE OFFICER.**

## **JUDGING OF THE OUTSTANDING DELEGATION AND SPEAKER**

A panel of judges utilizing the attached form for each speaker and delegation will do the judging of the outstanding delegation and speaker for the house and the senate. Courtesy, knowledge of parliamentary processes, delivery of presentations, poise and knowledge and also considered.

### **INDIVIDUAL AWARDS:**

**Outstanding Male Junior** (under 16 years of age)

**Outstanding Male Senior** (16 years and above)

**Outstanding Female Junior** (under 16 years of age)

**Outstanding Female Senior** (16 years and above)

**(Note: Females Awards will be include Rainbow Girls, Chapter Sweethearts and Chapter Duchesses.)**

### **Group Awards:**

**Outstanding Chapter Awards** will include DeMolays, Chapter Sweetheart and Duchesses – as registered by the Chapter.

**Outstanding Assembly Award** will include Rainbow Girls as registered by the Assembly.

## **NOTES**

1. All bills in the Texas DeMolay Legislature shall be designated BB followed by a number.
2. The caption of bill should be a brief description of what the bill does. The bill can be constitutionally defective, however, if the bill goes beyond the scope of the caption and, therefore, does not conform to the caption.

3. The enacting clause is constitutionally required for a bill to become law. Without it, a bill is of no force and effect. A good way to kill a bill is to offer an amendment to remove the enacting clause. It must then be put back in somewhere in the legislative process for a bill to become law. Striking the enacting clause is also a good way to force a bill into conference committee.
4. All legislation adopted without an emergency clause for immediate effect or a specified effective date will become effective, according to the constitution, 90 days after adjournment of the legislature. This is generally September 1 following the regular session every two years.
5. The emergency clause is necessary to suspending the rules requiring bills to be read on three separate days in each house and is automatically included in every bill as a matter of course. For an act to become effective upon passage, the emergency clause must contain language to that effect and such language is usually included in the emergency clause. The bill must pass by a 2/3 margin in both houses, however, for the emergency clause to take effect. Otherwise, the bill will not become law until 90 days after adjournment.

ADDITIONAL NOTES: In a bill amending existing statutory language, which is being inserted, is underlined (for example, or in the state penitentiary not to exceed five (5) years.) Language being deleted from the existing statute by the bill is put in brackets and struck in this fashion: [~~Nor by confinement in the state penitentiary not to exceed five (5) years.~~] Resolutions are a little different in form bills. There are three types of resolutions: simple resolutions (passed in only one house), concurrent resolutions (requiring action in both houses), and joint resolutions, (requiring action in both houses). Each house to adopt or change its own rules for congratulatory purposes uses simple resolutions. Concurrent resolutions are generally congratulatory resolutions or expressing the views of the Legislature on some subject, e.g., memorializing the Congress to do something or not to do something and to ratify federal constitutional amendments. These resolutions require only a majority vote. Joint resolutions, requiring a 2/3 approval in each house, are used to propose amendments to the Texas Constitution. Examples of concurrent and joint resolutions are attached.

Date of Introduction: \_\_\_\_\_

T. B. A. # \_\_\_\_\_  
(to be assigned)

By: \_\_\_\_\_ (Author(s))

-----  
**A BILL TO BE ENTITLED**

**AN ACT**

relating to \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BE IT ENACTED BY THE LEGISLATURE OF TEXAS DEMOLAY:

Section 1. (In Section 1 state what article or chapter of existing statute is being amending, added to or repealed.)  
\_\_\_\_\_  
\_\_\_\_\_

Section 2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Section 3. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Section 4. This act takes effect September 1, \_\_\_\_\_.

Section 5. The importance of this legislature and the crowded condition of the calendars in both houses creates an emergency and an imperative public necessity that the constitutional rule requiring bills to be read on three several days in each house be suspended, and this rule is hereby suspended, and that this Act take effect and be in force from and after its passage, and it is so enacted.

# TEXAS DEMOLAY GOVERNMENT DAY

## HOW TO WRITE A BILL

Date of  
Introduction

T.D.B. (Bill #) \_\_\_\_\_  
(To Be Assigned)

By: \_\_\_\_\_  
(Name of Author or Authors)

### A BILL TO BE ENTITLED

### AN ACT

Title	1.	relating to
of	2.	
Bill	3.	
	4.	
Enacting	5.	BE ENACTED BY THE LEGISLATURE OF TEXAS DEMOLAY:
Clause	6.	
	7.	Section 1. (In Section 1 state what article or chapter of existing statute is being amended, added to,
	8.	or repealed. If new law not amending or repealing existing statute start right in on new
	9.	language.
	10.	
Body of	11.	Section 2.
Bill	12.	
	13.	
	14.	
	15.	
	16.	Section 3.
	17.	
	18.	
	19.	
	20.	
Effective	21.	
Date	22.	
	23.	Section 4. This act takes effect September 1, 20??
Emergency	24.	Section 5. The importance of this legislation and the crowded condition of the calendars in both
Clause	25.	Houses created an emergency and an imperative public necessity that the constitutional
	26.	rule requiring bills to be read on three separate days in each house be suspended, and
	27.	this rule is hereby suspended. (Note: if no effective date in the bill, and you are desiring
	28.	to have the bill be effective immediately on passage, add the following to the last
	29.	sentence of this section: "and that this Act take effect and be in force from and after its
	30.	passage, and it is so enacted.")



Speaker: \_\_\_\_\_

JUNIOR / SENIOR  
(circle one)

Chapter / Assembly: \_\_\_\_\_  
(circle one)

**PRESENTATION**

1<sup>st</sup>    2<sup>nd</sup>    3<sup>rd</sup>    4<sup>th</sup>    5<sup>th</sup>    6<sup>th</sup>    7<sup>th</sup>    8<sup>th</sup>    9<sup>th</sup>    10<sup>th</sup>

Clear Speaking Voice    \_\_\_\_\_

Proper Pacing    \_\_\_\_\_

Proper Tone  
Appropriate use of  
Language    \_\_\_\_\_

Total Presentation Points  
\_\_\_\_\_

**BONUS PRESENTATIONS**

Proper Procedure used    \_\_\_\_\_

Identifies Topic    \_\_\_\_\_

States Position    \_\_\_\_\_

Uses Statistics    \_\_\_\_\_

Uses References    \_\_\_\_\_

Uses Summation    \_\_\_\_\_

Total Bonus Points    \_\_\_\_\_

**PENALTY POINTS**

Does Not State Name    \_\_\_\_\_

Inappropriate Language    \_\_\_\_\_

Inappropriate Dress    \_\_\_\_\_

Total Penalty Points    \_\_\_\_\_

**TOTAL POINTS**    \_\_\_\_\_

JUDGE: \_\_\_\_\_

## Government Day 2020 Registration Guidelines

- Go to <http://www.texasdemolay.com/events/>

2018 Government Day Upcoming

[View Details](#)

📅 February 17, 2018 - February 18, 2018  
🕒 8:00 am - 5:00 pm 📅

- Find “2020 Government Day” and select the VIEW DETAILS button to proceed

2018 Government Day

	Price	Qty
<b>Regular</b> <a href="#">show details +</a>	\$25.00 (USD)	0 <input type="text"/>
<b>Late Registration</b> <a href="#">show details +</a>	\$35.00 (USD)	<b>Goes On Sale</b>

January 12, 2018

[Add to Event Cart](#)

- Select the number of registrations needed for your group. On January 12, Registration will no longer be active, and Late Registration will automatically be the only choice available.
- Click the Add to Event Cart button to proceed. This box will then pop up:

4 items were successfully added for this event.

[< Return to Events List](#) [Proceed to Registration >](#)

---

There are currently 4 items in the Event Cart.

[🛒 View Event Cart](#)

- At this point, you will click the Proceed to Registration button:

7 items were successfully added for this event.

[< Return to Events List](#)

[Proceed to Registration >](#)

---

There are currently 7 items in the Event Cart.

[View Event Cart](#)

- Attendee 1 needs to be the Advisor in Charge of your delegation. This is who will be contacted for questions, concerns, and updates.

## 2018 Government Day

Details

Name and Description	Qty	Price	Total
Regular: (For 2018 Government Day)	4	\$25.00	\$100.00

Attendee 1

### Chapter/Priory/Assembly Information

Chapter Name \*

First Name \*

Last Name \*

Title

Email Address \*

Phone Number

- Fill out the appropriate information –
  - Chapter/Assembly: Name of the delegation’s chapter or assembly
  - First Name
  - Last Name
  - Title – This will appear in each attendee’s information. Please use the highest title
  - Email Address: Can be advisor in charge of delegation if email unknown
  - Status & ID Number: Please select DeMolay, Rainbow, Advisor, or Guest
  - DeMolay attendees (including Advisors) will need to include their DI number. This can be found in eScribe if you do not know it.
  - Chamber Requested: Select either House or Senate for all DeMolay and Rainbow attendees; Registrar has the right to adjust chambers as needed due to limitations, None is only acceptable for Advisors.
  - Age: For Youth attendees only
  - Candidate for Speaker/President Pro-Tem: Click the box if Youth attendee has decided to allow their name be placed in nomination for one of these two offices.
  
- Remember to double check all information before submitting. When you are ready, click the Proceed to Payment Options button.

 [return to Event Cart](#)

[Proceed to Payment Options](#)

- Verify information and the total amount due; you will see this section:

Registrations: 7

Name and Description	Price	Qty	Total
<b>2018 Government Day</b>			
Regular: (For 2018 Government Day)	\$25.00	4	\$100.00
<b>State Priory Dinner</b>			
Dinner RSVP: (For State Priory Dinner)	\$10.00	3	\$30.00
		Sub-Total	\$130.00
		<b>Total</b>	<b>\$130.00</b>

Please Select Your Method of Payment

 Cheque

 Invoice  
Downloadable PDF

 PayPal  
EXPRESS CHECKOUT

- Select your method of payment.
- PayPal is preferred, but if you select invoice, you will need to print it out and mail the check to the Registrar. You will not be considered registered until payment is received.
- After you complete the registration, you will receive an email and this confirmation on the screen:

### Congratulations

Your registration has been successfully processed.

Check your email for your registration confirmation or click the button below to view / download / print a full description of your purchases and registration information.

[View Full Order Confirmation Receipt](#)

- Please remember to send in your Medical Release forms and \$100 security deposit. You will not be considered fully registered until these are received.