



November 15, 2016

www.texasdemolay.com

TO ALL CONSTITUENT CHAPTERS OF THE TEXAS DeMOLAY ASSOCIATION & TEXAS ASSEMBLIES OF RAINBOW FOR GIRLS

RE: 40th ANNUAL GOVERNMENT DAY - FEBRUARY 11-12, 2017

All of this information is subject to change!

It is time for our 40th Annual Government Day, one of the major highlights of the Texas DeMolay year. The information you need to register for this event is contained in this packet. If you have any questions, please see contact info below.

The DEADLINE for registration is Friday, January 13, 2017.

All registration must be completed online. If the House and Senate are full before the registration deadline, we will try to accommodate all registrants, but we may not be able to guarantee official seats. A Medical Release Form for each participant (youth and adult) must be mailed to Chance Chapman. Chapters and Assemblies should also have at least one copy of each form with them during Government Day.

NOTE - There will be no individual registrations accepted.

ALL participants **MUST** be officially registered as part of a Chapter or Assembly. Every Chapter and Assembly must send a **\$100 damage deposit** check with your Medical Release Forms. There will be no exceptions. **This is for all delegations no matter the size. A delegation will not be considered fully registered until the medical release forms and damage deposit are received.** There will be no exceptions. This is in the event that Texas DeMolay must pay for damages incurred in the Capitol or the Scottish Rite. **The damage deposit MUST be a separate check.** It will be returned or shredded when it is determined no damages have occurred. Your damage deposit check should be accompanied by a self-addressed and stamped envelope if you would like the check returned instead of shredded. Checks will be returned between 90 and 120 days after the event.

Each Chapter and Assembly is encouraged to participate and will be allowed at least one Senator. Please note Chamber assignment for each youth participant during registration. If there is no choice made, the attendee may be assigned to the House or Senate Chamber at the discretion of the Registrar. No Chapter or Assembly will receive more than two Senators without approval of the Director of Government Day. The State Executive Committee members of DeMolay are to be given first priority regarding Senatorial positions. All registrants will be assigned seats in the House unless otherwise noted on the registration form, until the House floor is filled. Final seat assignments are at the discretion of the Registrar and Director of Government Day. In the event that the Senate is full and the House still has open seats available, the Registrar may reassign those who have selected Senate to the House until the House seats are also full. At that time, extra Senate seats will be considered. At least one Senator per delegation will still be allowed.

To help avoid confusion and save time, we will be pre-assigning seats in the House and Senate. Seat assignments will be printed on each participant's nametag.

The Bill Book will be posted on the Texas DeMolay Website at least 30 days before the session for preparation of debate.

Included in this packet are your Medical Release Forms. If you require any additional forms, or "How to Write a Bill" forms, please reproduce them.

The Executive Officer will hold a meeting with the Chapter Chairmen and Chapter Advisors on Sunday morning. See the schedule for the time of the meeting.

Please remember the following directives: 1) Members of the Order of DeMolay and Order of Rainbow may be nominated for elective offices in the Senate and House of Representatives. 2) Speakers who have the floor may **NOT BE INTERRUPTED BY QUESTIONS**. 3) All Speakers must sign up to speak, and will not line up at the microphones. 4) No cell phones, portable electronic devices, or computers are allowed on the floor of either the House or the Senate. 5) Speakers will wait until the current speaker is through talking and then approach the microphone for a presentation. Please refer to the section of the packet regarding House and Senate rules.

LUNCH AND DINNER FOR 2017 WILL BE ON YOUR OWN. THE HOUSE AND SENATE WILL RECESS FROM 12:00 P.M. TO 2:00 P.M. TO GIVE AMPLE OPPORTUNITY FOR ALL TO ENJOY LUNCH ON THEIR OWN.

There will be no host hotel. All Chapters and Assemblies will be responsible for securing your own housing arrangements. You are encouraged to make reservations early.

Please remember that the City of Austin has a “hands free” law regarding cell phone use while driving. This includes while using your cell phone or other mobile device as a GPS.

The dance will be held at the Austin Scottish Rite located at 207 W. 18th Street Austin, TX 78701. Limited free parking is available in the parking lot. Street parking will be subject to metered rates from the City of Austin.

The Executive Officer requires **at least two (2) adults for each Chapter**. Three Advisors will be needed if more than ten DeMolay’s are present. **YOUR RAINBOW ASSEMBLY MAY HAVE DIFFERENT REQUIREMENTS. If you do not have a registered adult in your group, you will not be allowed to participate.**

Please print or type all forms clearly. Your cooperation in this matter will be appreciated.

NEW: Each Chapter and Assembly will be assigned a specific location on the Capitol grounds to assemble in the case of an evacuation. A designated adult from each delegation will be responsible for accounting for all members of the delegation and reporting to the Executive Officer or Director of Government Day. This adult must be designated when credentials are picked up, and must be present at Government Day at all times. The designated adult for your Chapter or Assembly will be notified of your designated location prior to Government Day.

If you have any questions, please do not hesitate to call.

Fraternally,

Mike Sampson
Executive Officer
Texas DeMolay
P.O. Box 279
Manvel, TX 77578
Phone: (713) 504-9627
Email: eotexasdemolay@gmail.com

Christian Moore
Director of Government Day
P.O. Box 3
Weimar, TX 78962
Phone: (512) 887-0775
Email: cdmoorecprp@gmail.com

Chance Chapman
Registrar/State Scribe
174 Hilldale Drive
Nederland, TX 77627
Cell: (409) 201-5340
Email: tcchapman@ymail.com

Government Day Schedule of Events February 11 - 12, 2017

**Shirt and tie required for DeMolays
and appropriate suits or dresses for Rainbows and Sweetheart Court
at the State Capitol**

(No Polo Shirts or athletic shoes to be worn on the House and Senate Floor)

Saturday, February 11, 2017

9:00 a.m.	Registration.....	Capitol Building House Chamber
10:00 a.m.	Joint Session Opening & Welcoming Remarks Explanation of Procedures and voting on Bills to be acted on	House Chamber
Following Joint Session	Legislative Session	House Chamber and Senate Chamber
12:00 noon	Lunch	On your own
2:00 p.m.	Legislative Session	House Chamber and Senate Chamber
5:00 p.m.	Adjourn	
5:00 p.m.	Dinner	On Your Own
5:45 p.m.	State Priory Dinner Event	The Frisco 6801 Burnet Rd. Austin, TX 78757
8:00 p.m.	Semi-Formal Dance	Austin Scottish Rite 207 W. 18 th Street Austin, TX 78701

**NOTE: Shirt and tie required for DeMolays and dresses for
Rainbows, Sweethearts & Duchesses**

Sunday, February 12, 2017

09:20 a.m.	Legislative Session	Capitol Building
09:30 a.m.	Executive Officer meeting with all Chapter Advisors	Speaker of the House Room
11:30 a.m.	Joint Session Closing Remarks & Awards	House Chamber

GOVERNMENT DAY ORGANIZATION SHEET

Please return the following items to the Registrar by the Monday, January 16, 2017 deadline.

1. Medical Release Forms for each DeMolay, Advisor, Sweetheart, Mother, Rainbow, Board Member, Council Member, and guest in attendance. Remember that you must have at least two (2) Advisors registered per Chapter. A third Advisor must attend if the Chapter has ten (10) DeMolays. A Board member or Council Member per Assembly is as required by the rules of that Order.
2. A check made out to **Texas DeMolay Activities** covering registration fees for all attending unless you paid electronically.
3. A separate \$25.00 check made out to **Texas DeMolay Activities** to cover property deposit. Every Chapter and Assembly in attendance must submit a property deposit. The check will be returned if a self-addressed and stamped envelope is provided; otherwise it will be shredded if no damage is reported at the capitol.

Send all of the above to: **Chance Chapman**
 174 Hilldale Drive
 Nederland, TX 77627

Qualifications to run for Speaker of the House and President Pro-Tempore of the Senate

1. You must be an active DeMolay or Rainbow and have a working knowledge of Robert's Rules of Order.
2. You must be a past or present presiding officer of DeMolay or Rainbow.
3. You must have attended a Government Day prior to this year.
4. Each Chapter and Assembly will only be allowed one candidate for these offices. For example, if someone from your chapter runs for Speaker of the House no one from your chapter may run for President Pro-Tempore of the Senate or vice versa.
5. You must receive permission from the Director of Government Day if you are interested in running for Speaker of the House or for President Pro-Tempore of the Senate. *It is preferred, but not required, that you seek permission via email prior to Government Day. Dad Moore's email address is cdmoorecprp@gmail.com*
6. All present and past State Officers will not be allowed to run for Speaker of the House or for President Pro-Tempore of the Senate.

TEXAS DeMOLAY GOVERNMENT DAY MEDICAL RELEASE FORM

YOUTH REGISTRATION FORM FOR EVERY PERSON UNDER 21! Date: _____

Name: _____	
Address: _____	
City: _____	Zip: _____
Name of Chapter / Assembly: _____	Location: _____
Do you presently hold a State Title this year? If yes, please designate: _____	Age: _____
E-mail address (please print): _____	

RELEASE AND CONSENT FORM

Jurisdiction of Texas

1. I, the undersigned Parent or Legal Guardian of, _____ do hereby give my consent and permission for him / her to participate in the **Texas DeMolay Government Day**. They have not been expelled from any Masonic Youth Organization and are not under any penalty of suspension of their membership(s). I understand all activities and events of any duly chartered Chapter, Order of DeMolay, Assembly, or Order of Rainbow for Girls, including any activities or events conducted at the state or jurisdictional level, or by DeMolay International; WITH THE FOLLOWING EXCEPTIONS: (State on line below, if NONE, write NONE.)

2. In the event of injury or illness to the above named minor, I, the undersigned Parent or Guardian, hereby authorize any adult DeMolay Advisor in attendance to secure, and any physician in attendance to provide, such emergency medical treatment as shall be deemed necessary by those present; including but not limited to hospitalization, injections, anesthesia, surgery, x-ray, blood, and medications. I understand that every reasonable effort shall be made to contact me prior to medical treatment.

3. The above named minor is subject to the following medical problems, and/or is receiving treatment under the supervision of proper medical authorities as follows: (State on the line below, if NONE state NONE):

4. Neither DeMolay International nor the jurisdiction of Texas, Order of DeMolay, or Rainbow maintains any medical insurance for its members. I understand that I will be responsible for any and all costs of medical treatment incurred by or on behalf of _____. My family health insurance carrier and policy numbers are as follows:

<i>Insurance Company Name</i>	<i>Policy Number(s)</i>	<i>Policy Holder's Name</i>
5. I, the undersigned Parent or Legal Guardian, AND the undersigned Youth (legal minor), do hereby agree that we will abide by the Statutes, rules, regulations, and edicts of the International Supreme Council, Order of DeMolay, and Rainbow Girls and its duly authorized representatives. We agree that, if in the opinion of any DeMolay Advisor, or Rainbow Board Member, either of us should be removed or asked to leave any DeMolay activity for violation of the same, that the undersigned Parent or Legal Guardian will immediately take the necessary action to cause the transportation of violator from the activity site at the expense of the undersigned Parent or Legal Guardian.		

6. We hereby agree to release and hold harmless the DeMolay International, the Grand Master of DeMolay International, and its members together with the Executive Officer, staff members, and Advisors of Texas, Order of DeMolay, from any and all claims or cause of action which the undersigned has or may have. This specifically includes any and all plans, which arise out of the attendance at **Texas DeMolay Government Day**, including transportation to and from said event.

7. IN THE EVENT OF AN EMERGENCY, AND THE UNDERSIGNED PARENT OR GUARDIAN CANNOT BE REACHED; THE UNDERSIGNED PARENT OR GUARDIAN HEREBY AUTHORIZES THE FOLLOWING PERSON TO ACT ON THEIR BEHALF:

Name: _____ Phone: _____

Address: _____ Relationship: _____

8. Parent or Legal Guardian: Please provide the following information about yourself:

Your Full Name: _____

Street & Mailing Address: _____

City / State / Zip: _____

Telephones: (Home) _____ (Work) _____

Relationship to Youth: _____

9. If youth's address is different from Parent or Legal Guardian, please state on lines below, (If SAME, write SAME.)

Signature of Parent or Legal Guardian

Signature of Youth (legal minor under 21)

Date

TEXAS DeMOLAY GOVERNMENT DAY MEDICAL RELEASE FORM

ADULT REGISTRATION FOR EVERY PERSON OVER 21! Date: _____

<i>Name:</i>	
<i>Address:</i>	
<i>City:</i>	<i>Zip:</i>
<i>Chapter / Assembly:</i>	<i>Location:</i>
<i>Do you presently hold a Title this year? If yes, please designate:</i>	<i>Age: ADULT</i>
<i>E-mail address (please print):</i>	

RELEASE AND CONSENT FORM

Jurisdiction of Texas

1. In the event of injury or illness, I, hereby authorize any adult Advisor in attendance to secure, and any physician in attendance to provide, such emergency medical treatment as shall be deemed necessary by those present; including but not limited to hospitalization, injections, anesthesia, surgery, x-ray, blood, and medications.

I understand that every reasonable effort shall be made to contact my spouse or family prior to medical treatment.

2. I have the following medical problems, and/or am receiving treatment under the supervision of proper medical authorities as follows: (State on the line below, if NONE state NONE):

3. Neither DeMolay International nor the jurisdiction of Texas, Order of DeMolay, nor Rainbow maintains any medical insurance for its members. I understand that I will be responsible for any and all costs of medical treatment incurred.
My health insurance carrier and policy numbers are as follows:

Insurance Company Name

Policy Number(s)

Policy Holder's Name

4. I, the undersigned do hereby agree that I will abide by the Statutes, rules, regulations, and edicts of the International Supreme Council, Order of DeMolay, and Rainbow for Girls, and its duly authorized representatives. I agree that, if in the opinion of any DeMolay Advisor, or Rainbow Board Member, that I will be asked to leave this activity.

5. I hereby agree to release and hold harmless the DeMolay International, the Grand Master of DeMolay International, and its members together with the Executive Officer, staff members, and Advisors of Texas, Order of DeMolay, from any and all claims or cause of action which the undersigned has or may have. This specifically includes any and all plans which arise out of the attendance at **Texas DeMolay Government Day**, including transportation to and from said event.

6. IN THE EVENT OF AN EMERGENCY, AND I AM UNABLE TO ANSWER FOR MYSELF, CONTACT THE FOLLOWING PERSON TO ACT ON MY BEHALF:

Name: _____

Phone: _____

Address: _____

Relationship: _____

Signature of Registrant

Date

RULES OF THE HOUSE AND SENATE

- No food or beverages permitted in either House or Senate Chambers, this includes Chewing Gum.
- DO NOT touch the telephones at the desks. They are direct lines to the Representatives office. They will ring in that office when picked up.
- DO NOT touch the voting machines
- Keep feet on the floor
- Facilities immediately behind dais in both houses are off limits to DeMolays. DO NOT remove ropes from doorways. House members' lounge (at left of dais) and Clerk's Office (at right of dais) are closed to DeMolays except on official business.
- DO NOT move or rearrange seating in either House.
- Please request that those in the gallery observe the posted gallery rules.
- Please do not abuse the railing or woodwork in the Chamber.
- Personal telephone calls are made in public telephones outside House Chamber and throughout the Capitol.
- Aside from DeMolay and Rainbow members and clerks, only officers of Govt. Day are allowed inside the brass railing of either House.
- Smoking in either House is PROHIBITED.
- Report any accidents immediately to the Sergeant at Arms Office in Room 235.
- No Cell Phones, portable electronic devices, or Computers are allowed on the floor of either the House or the Senate.

Violation of any of the above, could result in you being asked to leave for the remainder of the session.

FOUR BASIC PRINCIPLES OF PARLIAMENTARY LAW

1. Courtesy and Justice to all.
2. Consider one thing at a time.
3. The Minority must be heard.
4. The Majority must prevail.

PARLIAMENTARY PROCEDURE *(Motions frequently used)*

MOTION	PURPOSE	SECOND REQUIRED	DEBATE- ABLE	AMEND- ABLE	VOTE REQUIRED
TABLE	To Table Action	Yes	No	No	Majority
PREVIOUS QUESTION	Stops Debate	Yes	No	No	2/3
POSTPONE DEFINITELY	Not beyond next regular meeting	Yes	Yes	Yes	Majority
AMEND	To change or modify	Yes	Yes	Yes	Majority
POSTPONE INDEFINITELY	To kill main motion	Yes	Yes	Yes	Majority
MAIN	Introduces Business	Yes	Yes	Yes	Majority

PARLIAMENTARY LAW

The rights of others must be protected to have a free society including the rights of the majority, minority, individuals, and absentees. There can be no orderly meeting unless members agree to follow certain rules. Parliamentary procedures generally in use today follow the guidelines that have been used in England for more than 650 years. Many scholars consider England's greatest contribution to the world to be her system of legislative control, which was a forerunner of the Constitution of the United States. Where there is no law in society, it is a matter of mob rule. Where there is too much law invested in one person, it is a dictatorship.

PARLIAMENTARY PROCEDURE

Handling a Motion:

- Any member except the Chair may make a motion.
- All motions should be made using affirmative language (move "to adopt," not "to defeat")
- Any member except the Chair may second the motion.
- The Chair restates the motion.
- The Body discusses the motion if it is debatable.
- The Body acts upon the motion.
- The motion passes if it receives the required number of votes.
- The motion is defeated if it does not receive the required number of votes.
- The one who made the motion may withdraw it prior to the start of the vote.
- The main motion may be changed by a motion to amend, which follows the same steps.

There are eight basic steps in securing action on a main motion, four for the member, and four for the Chair.

1. A member arises and addresses the Chair.
2. The Chair recognizes the member who arose.
3. The member makes the motion, "I move that"
4. Another member seconds the motion (without rising).
5. The Chair states (repeats) the motion.
6. The Chair asks, "Are there any remarks?" or "Are you ready for the Question?" (This indicates that debate is in order, and members may discuss the motion.)
7. The Chair calls for the vote (after discussion).
8. The Chair announces the results of the vote and states whether the motion is carried or lost.

PARLIAMENTARY PROCEDURES

I. Presiding Officer

- A. Presiding Officer referred to as "the Chair." They are addressed by their title.
 1. Senate: Lieutenant Governor or President Pro-Tempore (Mister/Madame President)
 2. House of Representatives: Speaker of the House (Mister/Madame Speaker)
- B. Duties
 1. Presides over each session.
 2. Preserves order and decorum.
 3. Rules on all points of order.
 4. Conducts business as defined by the rules.
 5. Announces results of all votes.
 6. Casts the tie-breaking vote (in Senate only). Speaker of the House may vote on all issues.

II. Obtaining the floor

- A. Procedure for obtaining the floor
 1. Member rises and addresses the Chair with "Mr. (or Madame) Speaker" or "Mr. (or Madame) President."
 2. After recognition by the Chair, member proceeds to a statement of purpose for seeking the floor.
 3. Members will be ruled out of order that begin speaking without proper recognition for the Chair.
- B. Reasons for obtaining the floor
 1. To make a motion.
 2. To make a statement about a pending proposition.
 3. To raise a point of order.
 4. To ask a point of information or parliamentary inquiry.

III. Having the floor

- A. A member has the floor after the Chair has properly recognized him for a specific purpose.
 - 1. **Members must confine their remarks to subject under consideration.**
 - 2. Members may speak only once on the same subject unless all others wishing to speak have done so.
- B. Only one member may have the floor at one time.
- C. Once a member has the floor, he may not be removed:
 - 1. Until he yields the floor to another member.
 - 2. Until the expiration of the time limit.
 - 3. Until he is guilty of misconduct.
- D. When a member has the floor, he / she **IS NOT TO BE INTERRUPTED** for any purpose, questions may be asked following the conclusion of the presentation.
- E. All remarks are directed to the presiding officer. Questions may be directed to the specific Member being asked.

IV. Voting

- A. Types of votes.
 - 1. Voice vote:
 - a. Chair asks for all favoring the proposition to signify by saying "aye."
 - b. Chair asks for all opposed to the proposition to signify by saying "no."
 - c. On the basis of the response, the Chair announces his opinion of the result.
 - d. Voice vote will be used on all votes unless another type of vote is requested.
 - 2. Standing vote:
 - a. Chair asks all favoring the proposition to stand.
 - b. Chair asks all opposing the proposition to stand.
 - c. Chair, with the aid of the clerk, will determine the results.
 - 3. Record vote or roll call vote: (Senate Only)
 - a. Chair requests the clerk to call the roll of all members present.
 - b. As each name is called, the member will state his vote, i.e., "aye" or "no," or "present."
 - c. Chair will announce the results of the vote.
- B. General rules of voting
 - 1. To obtain a standing (House and Senate) or roll call vote (Senate only) a member must move the same to presiding officer. There must be twenty-five (25) seconds in the House and six (6) in the Senate. This motion must be made before the body takes up any other business.
 - 2. No interruptions of any nature will be allowed after the voting begins.
 - 3. A proposition with several distinct parts may have a vote taken on each part if a request is made to the Chair.

V. Motions

- A. General rules for making motions
 - 1. After a motion has been made, the Chair will state it for the membership.
 - 2. The Chair will put the question to the membership for a vote.
- B. Motions requiring seconds:
 - 1. The previous questions.
 - 2. An appeal of the ruling of the Chair.
 - 3. Call of the House and/or Senate.
 - 4. Exceptions: Parliamentary Inquiries, Motion to Reconsider, and Nominations.
- C. Motions allowed when a proposition is under debate:
 - 1. To adjourn:
 - a. It must be made for a time certain; i.e., "adjourn until 3:00 p.m."
 - b. Takes precedence over motion to recess.
 - c. Stops all procedure in progress.
 - d. Shall always be in order except:
 - (1) When the previous question has been ordered and the final vote has not been taken.
 - (2) When a member has the floor and refuses to yield for the motion.
 - (3) When a motion to adjourn has been defeated and no new business has been transacted.
 - (4) When the Chair will not recognize the member to make the motion.
 - e. Requires a simple majority to be adopted.
 - 2. To recess:
 - a. It must be made for a time certain; i.e., "recess until 3:00 p.m."
 - b. Stops all procedure until the time to reconvene.

- c. Shall be in order except for the same reasons stated for the motion to adjourn.
 - d. Requires a simple majority to be adopted.
3. To lie on the table:
- a. Can be applied to a bill, amendment, motion or any other proposition.
 - b. Can be made for a definite period (i.e. "until 3 p.m.) or indefinitely.
 - c. If adopted, the proposition is laid aside until the specified time or upon motion to remove from the table being adopted.
 - d. When it is debatable:
When a motion to table is made to a debatable main motion, the main motion mover is allowed three minutes to close the debate.
4. The previous question:
- a. Made in usual motion-making procedure.
 - b. Requires twenty-five (25) seconds in the House and five (5) seconds in the Senate.
 - c. Requires majority to be adopted.
 - d. Effect if adopted:
 - (1) All amendments pending are cut off.
 - (2) All debate is cut off.
 - (3) Opposition to the proposition is not allowed to speak.
 - (4) Author of pending proposition is not allowed to speak.
 - (5) Directly to vote on pending proposition.
 - e. May be made on any debatable proposition.
5. To Reconsider:
- a. Must be made by a member who voted on the prevailing side.
 - b. Debatable only when the motion to be reconsidered is debatable.
 - c. Cannot be amended.
 - d. Effect of adoption is to place before the assembly the original question in the exact position it occupied before it was voted upon. Consequently, no one, after reconsideration is adopted, can debate the question reconsidered if he has exhausted his right to debate.
 - e. Questions cannot be reconsidered twice unless the question has been materially altered.
 - f. Two-third majority is required to adopt the Motion to Reconsider.
7. Recommit or refer bill to committee:
- a. Made in usual motion procedure.
 - b. Requires a simple majority.
 - c. If adopted, the bill would be sent to the committee named in the motion.
8. To amend:
- a. A motion
A statement may be made to amend an oral motion that is pending before the members.
 - b. A bill
 - (1) An amendment must be made in writing and must make proper reference to the section to be amended.
 - (2) The written amendment must be at the Clerk's Desk by the completion of the questioning period (see order of business).
9. Limit or extend debate:
- a. Someone wishes to add additional time or deduct time from the stated debate period.
 - b. The motion to limit or extend debate applies only to the issue currently on the floor.
 - c. Motion is not debatable.
 - d. Motion requires two-thirds vote.

DEBATING A BILL IN THE DeMOLAY LEGISLATURE

- I. Bill lay out by presiding officer (Speaker or President).
- II. The Reading Clerk reads the Caption of bill.
- III. Presentation of Bill by author(s).
 - A. Explain reason for bill and its effects.
 - B. Time may be shared with any co-authors.
 - C. Explanation limited to three minutes and may not be extended.
- IV. Questions of author(s).

QUESTIONS MAY BE ADDRESSED TO THE SPEAKER ON THE FLOOR AFTER THE PRESENTATION HAS BEEN CONCLUDED.

 - A. **"Mr. Speaker, I rise to ask a question of the speaker."**
 - B. **Rules do not require a member to yield for a question.**
 - C. **Each member will be limited to one (1) question until all have asked one (1) question.**
- V. Proponents and opponents to speak on passage of the bill.
 - A. The name of each person to speak for or against the bill must be filed in writing with the clerk. **Each chapter will be provided with a turn to speak, before another member of the same chapter may speak.**
 - B. The Chair will recognize the members in order listed.
 - C. There will be a maximum of four (4) affirmative speakers (excluding the author) and six (6) negative speakers. The first two (2) speakers after the author shall be negative. Thereafter, the speakers will alternate between affirmative and negative. The last speaker before the author closes will be negative.
 - D. If at any time there are no members desiring to speak on either side, the author will immediately be recognized to close debate.
 - E. Debate time shall be twenty (20) minutes and may be extended by two-thirds vote. The time for the author does not enter into the series of speeches.
- VI. Amendments to a bill.
 - A. Amendments must be in proper form and written.
 - B. Must be filed with the Clerk.
 - C. Only two (2) first-degree amendments (amendments to the main motion) will be allowed per Bill. Up to two (2) second and third-degree amendments may be allowed per amendment.
 - D. Author of amendment will have three (3) minutes to propose and explain effect of amendment.
 - E. Author of bill being amended will have two (2) minutes to oppose the amendment.
 - F. Rules of debate are the same as those on the main bill except debate time is initially limited to twelve (12) minutes and may be extended by two thirds vote and there shall be only 2 affirmative and 4 negative speakers including the bills author.
 - F. The author of the amendment will have one (1) minute to close debate on the amendment.
 - G. Each amendment will be submitted to a vote of the House or Senate.
- VII. Closing (summation) by author of bill Author(s) will be allowed three (3) minutes to summarize the bill.
- VIII. Voting on passage of bill.
 - A. Voice vote.
 - B. Standing vote. (Written request of three (3) members required).
 - C. Record or roll call vote. (In the interest of time, this type of vote will not be allowed in the House).
- IX. House and Senate procedures for debate.
 - A. Senate

All explanations, questions, motions, inquiries, and points of order are made from the member's desk after the President Pro-Tempore gives recognition.
 - B. House of Representatives
 1. From microphone in House
 - a. Explaining a bill or amendment.
 - b. Speaking for or against a bill.
 2. Back microphone in House
(Asking questions)
 3. Either microphone in House
 - a. Making motions.
 - b. Raising points of order
 - c. Parliamentary inquiries.

The only members who will be allowed to line up by the microphones are those who have been allowed to sign up for speaking with the clerk of the House and Senate. Questions, points of order, etc, must be recognized by the Speaker of the House, or the President of the Senate, and then the member may proceed to the microphone for presentation of his point, or make the point from his / her seat.

NEW: The Chair will begin the Saturday morning session with BB1. Subsequent bills will be presented in the order in which they appear in the Bill Book. Each Body may choose to suspend the rules to consider a bill out of order. The motion would be “to suspend the rules and take up Bill number ___.” Suspension of the rules shall require a two thirds vote. If the motion passes, the bill specified must be considered before any other business. Once the bill is voted upon, business resumes in the regular order laid out in the Bill Book. If a motion to suspend the rules fails, another motion to suspend the rules to consider the same bill would be out of order until after an adjournment (i.e. after lunch).

Bills may be added to the Bill Book during the event upon approval of the Director of Government Day. Proposed Bills should be submitted to either of the Clerks, who will forward them to the Director. Bills approved in this manner may be “restricted” for an announced period of time after distribution before they can be considered. Once they are “available,” the same process for suspending the calendar would apply.

OFFICERS OF THE HOUSE AND SENATE

THE PRESIDENT OF THE SENATE on Saturday morning, the Deputy State Master Councilor will serve, followed by an elected President pro Tem for the rest of the session.

THE SPEAKER OF THE HOUSE on Saturday morning, the State Master Councilor will serve, followed by an elected Speaker for the rest of the session.

THE CLERK OF THE HOUSE **STATE SCRIBE**

THE CLERK OF THE SENATE **STATE TREASURER**

PARLIAMENTARIAN OF THE HOUSE AND SENATE will be appointed by the Executive Officer and the Director of Government Day.

THE SERGEANT OF ARMS for each Chamber will be appointed by the Executive Officer and the Director of Government Day.

THE TIMEKEEPERS will be appointed by the Executive Officer and the Director of Government Day. The State Sweetheart will be the Timekeeper in the House.

COURTESY WILL BE THE WATCHWORD OF THE SESSION. PERSONAL ATTACKS WILL CAUSE THE SPEAKER TO BE REMOVED FROM THE CHAMBER, AND COULD AFFECT CONTINUED PARTICIPATION IN GOVERNMENT DAY AT THE DISCRETION OF THE EXECUTIVE OFFICER.

JUDGING OF THE OUTSTANDING DELEGATION AND SPEAKER

A panel of judges utilizing the attached form for each speaker and delegation will do the judging of the outstanding delegation and speaker for the house and the senate. Quality of presentation and organization of thought will be the chief criteria for judging the outstanding speaker and delegation. Courtesy, knowledge of parliamentary processes, delivery of presentations, poise, and knowledge are also considered.

INDIVIDUAL AWARDS:

Outstanding Male Junior (under 16 years of age)

Outstanding Male Senior (16 years and above)

Outstanding Female Junior (under 16 years of age)

Outstanding Female Senior (16 years and above)

(Note: Females Awards will include Rainbow Girls, Chapter Sweethearts and Chapter Duchesses.)

GROUP AWARDS:

Outstanding Chapter Awards will include DeMolays, Chapter Sweetheart and Duchesses – as registered by the Chapter.

Outstanding Assembly Award will include Rainbow Girls as registered by the Assembly.

NOTES

1. All bills in the Texas DeMolay Legislature shall be designated BB followed by a number.
2. The caption of bill should be a brief description of what the bill does. The bill can be constitutionally defective, however, if the bill goes beyond the scope of the caption and, therefore, does not conform to the caption.
3. The enacting clause is constitutionally required for a bill to become law. Without it, a bill is of no force and effect. A good way to kill a bill is to offer an amendment to remove the enacting clause. It must then be put back in somewhere in the legislative process for a bill to become law. Striking the enacting clause is also a good way to force a bill into conference committee.
4. All legislation adopted without an emergency clause for immediate effect or a specified effective date will become effective, according to the constitution, 90 days after adjournment of the legislature. This is generally September 1 following the regular session every two years.
5. The emergency clause is necessary to suspend the rules requiring bills to be read on three separate days in each house and is automatically included in every bill as a matter of course. For an act to become effective upon passage, the emergency clause must contain language to that effect and such language is usually included in the emergency clause. The bill must pass by a 2/3 margin in both houses, however, for the emergency clause to take effect. Otherwise, the bill will not become law until 90 days after adjournment.

ADDITIONAL NOTES: In a bill amending existing statutory language, the new language, which is being inserted, is underlined (for example, or in the state penitentiary not to exceed five (5) years.) Language being deleted from the existing statute by the bill is put in brackets and struck in this fashion: [~~Nor by confinement in the state penitentiary not to exceed five (5) years.~~] Resolutions are a little different in form bills. There are three types of resolutions: simple resolutions (passed in only one house), concurrent resolutions (requiring action in both houses), and joint resolutions, (requiring action in both houses). Each house to adopt or change its own rules for congratulatory purposes uses simple resolutions. Concurrent resolutions are generally congratulatory resolutions or expressing the views of the Legislature on some subject, e.g., memorializing the Congress to do something or not to do something and to ratify federal constitutional amendments. These resolutions require only a majority vote. Joint resolutions, requiring a 2/3 approval in each house, are used to propose amendments to the Texas Constitution. Examples of concurrent and joint resolutions are attached.

Date of
Introduction: _____

T.B.A. # _____
(to be assigned)

By: _____ (Author(s))

A BILL TO BE ENTITLED

AN ACT

relating to _____

BE IT ENACTED BY THE LEGISLATURE OF TEXAS DeMOLAY:

Section 1. (In Section 1 state what article or chapter of existing statute is being amended, added to or repealed.)

Section 2. _____

Section 3. _____

Section 4. This act takes effect September 1, _____.

Section 5. The importance of this legislature and the crowded condition of the calendars in both houses creates an emergency and an imperative public necessity that the constitutional rule requiring bills to be read on three several days in each house be suspended, and this rule is hereby suspended, and that this Act take effect and be in force from and after its passage, and it is so enacted.

TEXAS DEMOLAY GOVERNMENT DAY

HOW TO WRITE A BILL

Date of
Introduction

T.D.B. (Bill #) _____
(To Be Assigned)

By: _____
(Name of Author or Authors)

A BILL TO BE ENTITLED

AN ACT

Title of Bill	1. relating to
	2.
	3.
	4.
Enacting Clause	5. BE ENACTED BY THE LEGISLATURE OF TEXAS DeMOLAY:
	6.
	7. Section 1. (In Section 1 state what article or chapter of existing statute is being amended,
	8. added to, or repealed. If new law not amending or repealing existing statute
	9. start right in on new language.
	10.
Body of Bill	11. Section 2.
	12.
	13.
	14.
	15.
	16. Section 3.
	17.
	18.
	19.
	20.
Effective Date	21.
	22.
	23. Section 4. This act takes effect September 1, 20??.
Emergency Clause	24. Section 5. The importance of this legislation and the crowded condition of the calendars
	25. in both houses create an emergency and an imperative public necessity that the constitutional
	26. rule requiring bills to be read on three separate days in each house be suspended, and this rule
	27. is hereby suspended. (Note: if no effective date in the bill, and you are desire to have the
	28. bill be effective immediately on passage, add the following to the last sentence of this section:
	29. " and that this Act take effect and be in force from and after its passage, and it is so
	30. enacted.")

Speaker: _____

JUNIOR / SENIOR
(circle one)

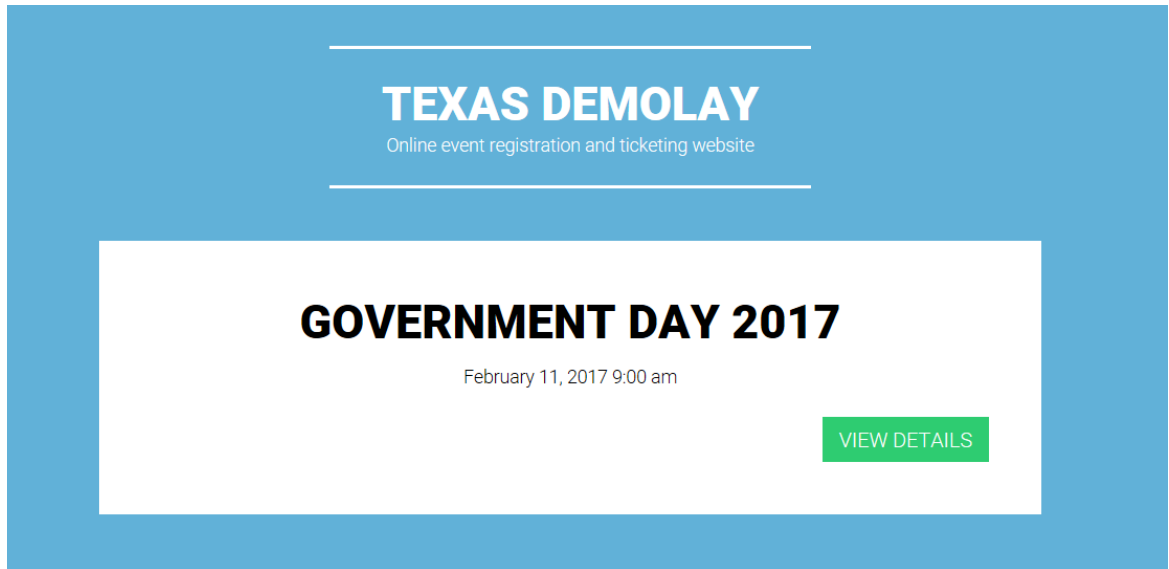
Chapter/Assembly: _____
(circle one)

<u>PRESENTATION</u>	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
Clear Speaking Voice	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Proper Pacing	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Proper Tone	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Appropriate use of Language	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
<u>Total Presentation Points</u>	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
<u>BONUS PRESENTATION</u>										
Proper Procedure used	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Identifies Topic	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
States Position	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Uses Statistics	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Uses References	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Uses Summation	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
<u>Total Bonus Points</u>	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
<u>PENALTY POINTS</u>										
Does Not State Name	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Inappropriate Language	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Inappropriate Dress	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
<u>Total Penalty Points</u>	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
 <u>Total Points</u>	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

JUDGE: _____

Government Day 2017 Registration Guidelines

- Go to <https://texasdemolayconclave.eventsmart.com/>



- Select the green VIEW DETAILS button to proceed

GOVERNMENT DAY 2017

Leave a comment

	Price	Qty*
Registration show details +	\$25.00 (USD) ea	<input type="text" value="0"/> ▾
Late Registration show details +	\$35.00 (USD) ea	Goes On Sale January 14, 2017
State Priory Dinner Meeting show details +	\$10.00 (USD) ea	<input type="text" value="0"/> ▾

REGISTER NOW

- Select the number of registrations needed for your group. On January 14, Registration will no longer be active, and Late Registration will automatically be the only choice available. Also, choose the number of attendees who plan to attend the State Priority Dinner Meeting.
- Click the green REGISTER NOW button to proceed.
- Government Day registration will be under this section:

Government Day 2017

Details

Name and Description	Qty	Price	Total
Registration: Please notate which Chamber the Youth attendees are requesting. Two (2) per delegation will be allowed in the Senate. If there is no notation, attendee will automatically be assigned to the House of Representatives. Status & ID Number- Please use the following options: DeMolay, Rainbow, Advisor, Guest. Age is only required for Youth attendees and not for Advisors or Guests. Simply put "Yes" in Candidate for Speaker/President Pro-Tem if Youth Attendee has decided to allow their name be placed in nomination for one of these two offices. (For Government Day 2017)	10	\$25.00	\$250.00

Attendee 1

Personal Information

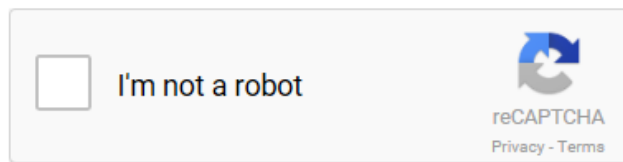
- Fill out the appropriate information – Attendee 1 will be the Advisor In Charge of the delegation and contact person
 - First Name
 - Last Name
 - Email Address: Can be advisor in charge of delegation if email unknown

- Status & ID Number: Please enter DeMolay, Rainbow, Advisor, or Guest; DeMolay attendees (including Advisors) will need to include their DI number. This can be found in eScribe if you do not know it.
 - Chamber Requested: Enter either House or Senate for all DeMolay and Rainbow attendees; Registrar has the right to adjust chambers as needed due to limitations
 - Chapter/Assembly: Name of the delegation’s chapter or assembly
 - Age: For Youth attendees only
 - Candidate for Speaker/President Pro-Tem: Simply put “Yes” if Youth attendee has decided to allow their name be placed in nomination for one of these two offices.
- State Priory Dinner Meeting registration will be under this section:

Details

Name and Description	Qty	Price	Total
State Priory Dinner Meeting: Open to all Priory members and advisors. The dinner will be at The Frisco. Your \$10 fee will be returned to you at the dinner to be applied to your meal. Under Chapter/Assembly, please put the name of your Priory. (For Government Day 2017)	1	\$10.00	\$10.00

- Please fill out the Personal Information that matches the Government Day registration information for each attendee.
- Remember to double check all information before submitting. When you are ready, verify that you’re not a robot and click the green PROCEED TO PAYMENT OPTIONS button.



PROCEED TO PAYMENT OPTIONS

- Verify information and the total amount due; you will see this section:

Event Sub-Total	\$
Total	\$

- Select your method of payment:

Please Select Your Method of Payment



- PayPal is preferred, but if you select invoice, you will need to print it out and mail the check to the Registrar. You will not be considered registered until payment is received.